



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION I
475 ALLENDALE ROAD
KING OF PRUSSIA, PENNSYLVANIA 19406-1415

May 25, 2006

Clyde Bolton, Director
Division of Public Health Protection & Safety
Department of Public Health
275 East Main Street
Frankfort, KY 40621-0001

Dear Mr. Bolton :

In order to help both Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews. A Management Review Board held on October 17, 2005, requested that such a meeting take place in July 2006.

In accordance with the Office of State and Tribal Programs (STP) Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State Program and share programmatic information. This letter confirms that, after previous coordination with Mr. Dewey Crawford of your staff, the meeting is scheduled for July 6, 2006, at 1:00 P.M. and will be held in your offices.

We intend to discuss the following:

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.
2. Status of State Program including:
 - a. Staffing and training:
 - i) Number of staff in the program and status of their training and qualifications;
 - ii) Program vacancies;
 - iii) Staff turnover;
 - iv) Adequacy of FTEs for the materials program.
 - b. Materials Inspection Program:
 - i) Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.

- c. Regulations and Legislative changes:
 - i) Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - d. Program reorganizations:
 - i) Discuss any changes in program organization including program/staff relocations and new appointments.
 - e. Changes in Program budget/funding.
3. Event Reporting, including follow-up and closure information in NMED.
 4. Response to Incidents and Allegations:
 - a. Status of allegations and concerns referred by the NRC for action;
 - b. Significant events and generic implications.
 5. Status of the following programs:
 - a. Sealed Source and Device Evaluation Program
 - b. Low-Level Radioactive Waste Disposal Program
 6. The Program's status on Increased Controls.
 7. Schedule for the next IMPEP review.

If you have any questions, please call me at (610) 337-5358, or e-mail to sam9@nrc.gov.

Thank you for your cooperation.

Sincerely,

Original signed by Sheri Minnick

Sheri Minnick
Regional State Agreements Officer
Division of Nuclear Materials Safety

C. Bolton
Department of Public Health

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