

December 1, 2005

MEMORANDUM TO: Luis A. Reyes
Executive Director for Operations

FROM: Stephen D. Dingbaum/**RA**/
Assistant Inspector General for Audits

SUBJECT: STATUS OF RECOMMENDATIONS: REVIEW OF NRC'S
QUALITY ASSURANCE PROCESS FOR OFFICIAL
DOCUMENTS (OIG-01-A-02)

REFERENCE: ASSISTANT FOR OPERATIONS, OFFICE OF THE
EXECUTIVE DIRECTOR FOR OPERATIONS,
MEMORANDUM DATED NOVEMBER 4, 2005

Attached is the Office of the Inspector General's analysis and status of recommendations as discussed in the agency's response dated November 4, 2005. Based on this response, recommendation 1 is closed. All recommendations related to this report are now closed. If you have any questions or concerns, please call me at 415-5915.

Attachment: Status of Recommendations

cc: W. Dean, OEDO
M. Malloy, OEDO
P. Tressler, OEDO

Audit Report
Review of NRC's Quality Assurance Process for Official Documents
OIG-01-A-02

Status of Recommendations

Recommendation 1: Revise Management Directive 3.57 to clearly establish the responsibilities of the document originator and concurrence chain reviewers with regard to accuracy in the final product and set clear expectations for document originators concerning fact-checking methods.

Response Dated

November 4, 2005: Management Directive (MD) and Handbook 3.57, "Correspondence Management," has undergone a major revision, which was approved for issuance on October 18, 2005, and has recently been distributed to all NRC employees. Due to the extent of the changes to the MD and Handbook, part of the roll-out includes training for the key administrative personnel and correspondence contacts in the offices reporting to the Office of the Executive Director for Operations (OEDO). There are specific passages in the MD and Handbook that address this OIG recommendation.

OIG Analysis: OIG reviewed the portions of the revised MD and Handbook 3.57 that address the audit recommendation and found that they address the intent of this audit recommendation. This audit recommendation is therefore closed.

Status: Closed.

Audit Report
Review of NRC's Quality Assurance Process for Official Documents
OIG-01-A-02

Status of Recommendations