

December 19, 2005

MEMORANDUM TO: Luis A. Reyes
Executive Director for Operations

FROM: Stephen D. Dingbaum/**RA**/
Assistant Inspector General for Audits

SUBJECT: STATUS OF RECOMMENDATIONS: REVIEW OF NRC'S
PERSONNEL SECURITY PROGRAM (OIG-04-A-11)

REFERENCE: DIRECTOR, OFFICE OF ADMINISTRATION,
MEMORANDUM DATED DECEMBER 1, 2005

Attached is the Office of the Inspector General's analysis and status of recommendations as discussed in the agency's response dated December 1, 2005. Based on these responses, recommendation 11 is closed and recommendation 12 remains in resolved status. Recommendations 1 through 10 were closed previously. Please provide an update on recommendation 12 by March 1, 2006.

If you have any questions or concerns, please call me at 415-5915.

Attachment: Status of Recommendations

cc: W. Dean, OEDO
M. Malloy, OEDO
P. Tressler, OEDO

Audit Report
Review of NRC's Personnel Security Program
OIG-04-A-11

Status of Recommendations

Recommendation 11: Begin the hiring process for summer interns 1 month earlier each year and impose a deadline on students to return the completed security package so that security clearances are more likely to be granted prior to or during a summer intern's employment period.

Response Dated
December 1, 2005:

The Office of Human Resources (HR) issued a memorandum to NRC office directors dated August 17, 2005, to initiate the hiring of summer interns. The offices were requested to respond with the number of interns they intended to hire by September 15, 2005. HR is currently receiving resumes for consideration. Once the offices identify the summer interns they intend to hire, HR plans to issue offer letters to these individuals. The offer letter will request potential interns to return completed security packages to the NRC by March 31, 2006. Barring unforeseen issues with the submitted security packages, most, if not all background investigations should be completed by June 1, 2006.

Our responses dated April 14 and May 2, 2005, indicated that HR's memorandum to office directors would request them to identify to HR those interns from the previous summer who are not expected to return. While HR's memorandum did not include this request, HR has obtained this information and has provided it to the Office of Administration (ADM). ADM has taken action to ensure that, should there be no relevant personnel security issues, security clearances for returning interns can be granted at entrance upon duty.

OIG Analysis: This timeline will support a more timely summer intern security clearance process as described in Recommendation 11. This recommendation is therefore closed.

Status: Closed.

Audit Report
Review of NRC's Personnel Security Program
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Status of Recommendations

Recommendation 12: In accordance with OPM policy, inform OPM when an intern terminates employment prior to completion of the OPM background investigation.

Response Dated
May 2, 2005:

ADM has re-engaged OPM in discussions regarding this issue and confirmed that Chapter 736 of the Federal Personnel Manual, Section B-4, requires agencies to notify OPM, as soon as possible, whenever a scheduled investigation is no longer needed. Therefore, NRC will notify OPM whenever a scheduled and incomplete investigation is no longer needed (i.e., in situations where an intern has not been identified to return).

OIG Analysis:

This action addresses the intent of the recommendation. Recommendation 12 will be closed when OIG receives a copy of office procedures instructing staff on (1) how to determine when an intern has not been identified to return, (2) the need to notify OPM in such situations, and (3) how to make such notifications.

Status:

Resolved.

Memo Location: G:\Audit\04-a-11\Follow-up 04-a-11\response 12012005.doc

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