



**GEOSCIENCES AND ENGINEERING DIVISION
QUALITY ASSURANCE
SURVEILLANCE REPORT**

PROJECT NO.: Various

REPORT No.: 2006-05

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SURVEILLANCE SCOPE:

Assess technical report reviewer comments to: (1) determine effectiveness of the review process and (2) identify lessons learned.

REFERENCE DOCUMENTS:

QAP-002, Revision 10, Change 1, "Review of Documents, Reports, and Papers"

START DATE:

February 13, 2006

END DATE:

February 16, 2006

QA REPRESENTATIVE:

Randolph Folck

PERSONS CONDUCTING ACTIVITY: Robert Brient, Maria Padilla

SATISFACTORY FINDINGS:

Reviewed a total of 206 comments from 9 technical reports delivered between October 2005 and January 2006. Findings are as follows:

- Comments and author responses are clear, concise and appropriately documented.
- Approximately 9% of technical review comments and 18% of concurrence or programmatic review comments are resolved without change to the document.
- The highest concentration of comments are as expected, needed clarifications.

The review process appears to be effectively implemented. See page 2 for a summary of results.

UNSATISFACTORY FINDINGS:

None

NCR NO.: None

CAR NO.: None

ATTACHMENTS: None

RECOMMENDATIONS/ACTIONS:

Since reviewer comments related to editorial issues, definition of terms, and documentation of references, which are in most cases preventable, consider:

1. Increasing staff sensitivity to these issues through distribution of the surveillance results.
2. Performing a follow-up surveillance that includes staff interviews, to determine potential causes and identify process improvements and training opportunities.

APPROVED:

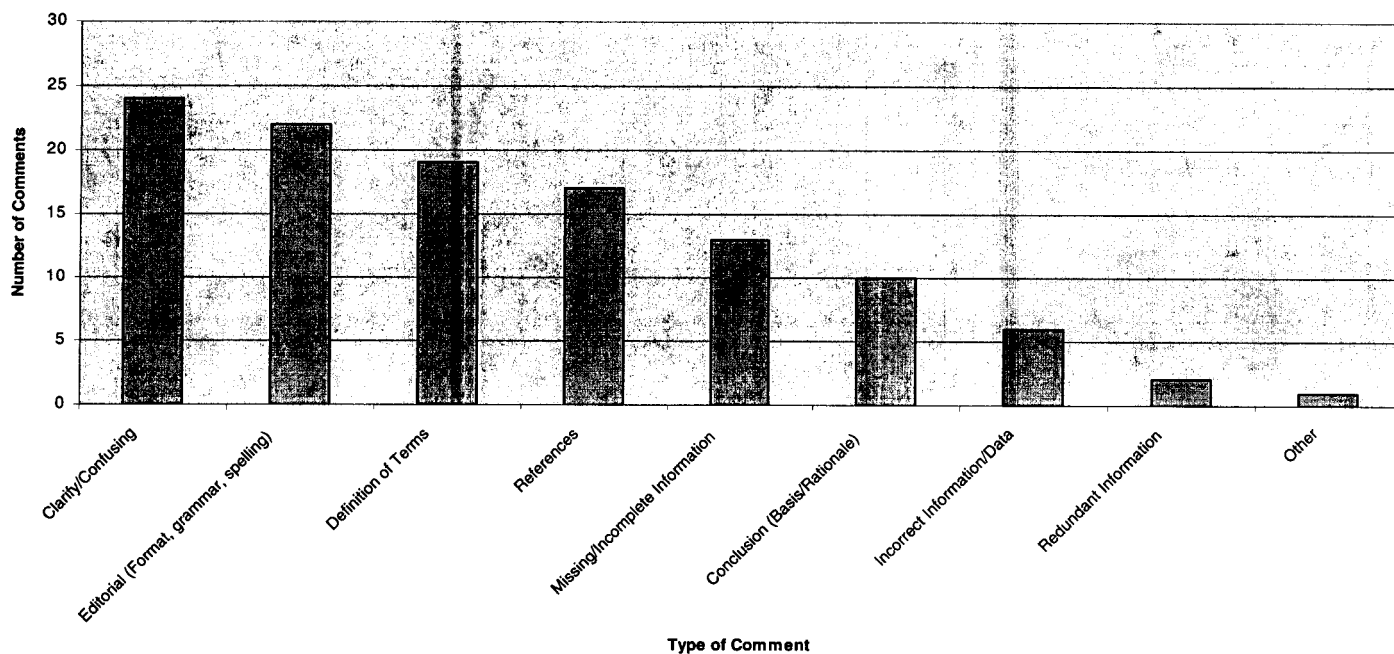
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DISTRIBUTION:

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DIRECTORS
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MANAGERS
TECHNICAL STAFF
E. HANSON

Technical Reviewer Comments



Concurrence/Programmatic Reviewer Comments

