August 30, 2004

Robert E. Owen, Chief
Bureau of Radiation Protection
Ohio Department of Health
P. O. Box 118
Columbus, OH 43216-0118

Dear Mr. Owen:

As you are aware, NRC is using the Integrated Materials Performance Evaluation Program (IMPEP) for the evaluation of Agreement State Programs. Per my discussion with you, I will be the team leader for the IMPEP review of the Ohio program scheduled for October 25-29, 2004. The team will include James Lynch, NRC Region IV, Xiaosong Yin from NRC Office of Nuclear Materials Safety and Safeguards, and an Agreement State representative.

Enclosed is the document, "IMPEP Questionnaire." The questionnaire was previously furnished to you electronically. I ask that you send your responses via Internet to PML@NRC.GOV by September 30, 2004. I am sending the document in advance of the IMPEP review in order to provide time for you to allocate the staff resources necessary to complete the document by the due date. Part A of the questionnaire contains questions on the common performance indicators. Part B contains questions on the non-common performance indicators for Agreement States.

Also included with the questionnaire is the document “Materials Requested to Be Available for the Onsite Portion of an IMPEP Review.” We encourage States to have the items listed prepared prior to the IMPEP team’s arrival.

I request that you set up an appointment with the appropriate State Senior Management Official to discuss the results of the IMPEP review of the Ohio program on the morning of October 29, 2004.

If you have any questions, please call me at (630) 829-9661.

Sincerely,

/RA/

Patricia M. Larkins, Team Leader
Office of State and Tribal Programs

Enclosure:
As stated

Robert E. Owen

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