January 6, 2006

Harry K. Thomas, Jr.
Executive Secretary
U.S. Department of State
Washington, D.C. 20520

Dear Mr. Thomas:

This responds to your memorandum dated December 6, 2005 which requests that each agency identify a senior agency official, with authority to represent the agency on matters concerning staffing at U. S. Missions overseas, to serve as an agency point of contact on overseas staffing and related rightsizing initiatives. Ms. Janice Dunn Lee, Director, Office of International Programs is designated to serve as NRC's point of contact on rightsizing initiatives. Ms. Dunn Lee's mail stop is O4E21, her telephone number is (301) 415-1780, and her email address is JDL@nrc.gov.

Sincerely,

/RA/

Annette L. Vietti-Cook
Secretary of the Commission

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