

December 19, 2005

MEMORANDUM TO: Mary S. Givvines, Director  
Division of Financial Management  
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief */RA/*  
Accounts Receivable Team  
Division of Financial Management  
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A  
DELINQUENT DEBT (WRITE-OFF NO. FY2006-04)

The Accounts Receivable Team has been attempting to collect the unpaid delinquent debt of CSEC, Inc. CSEC, Inc. was issued Invoice No. AM3903-05 in the amount of \$2,500 on August 3, 2005, for materials annual fees. CSEC, Inc. is no longer in business and the Accounts Receivable Team has determined that the debt is not otherwise collectible. The Accounts Receivable Team recommends that this invoice be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that the NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$2,577.71 (includes interest, penalties, and administrative charges). If approved for write off, we will issue a 1099C to the IRS.

APPROVED:

*/RA/*

Mary S. Givvines, Director  
Division of Financial Management  
Office of the Chief Financial Officer

12/19/05

Date

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APPROVED:

\_\_\_\_\_/RA/\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_12/19/05\_\_\_\_\_  
\_\_\_\_\_

Mary S. Givvines, Director  
 Division of Financial Management  
 Office of the Chief Financial Officer

Date

Distribution:  
 OCFO/DFM/ART RF  
 OCFO/DFM RF  
 OCFO/DFM SF (AR-1.8)  
 Invoice File Nos.(AM3903-05)

G:\DAF\LFARB\Acct Rec\FY2006-04.wpd      SISP Review Completed: SM 12/20/05  
**ADAMS - Yes/No      SENSITIVE/NON-SENSITIVE      PUBLIC/NON-PUBLIC      Initials - lpt**

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<b>NAME</b>	SATitherington		LPTremper		ACRossi	
<b>DATE</b>	12/19/05		12/19 /05		12 /19 /05	

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