

## ACCEPTANCE REVIEW MEMO

Licensee: Exxon Mobil Refining & Supply Co.

License No.: 25-03375-01

Docket No.: 030-05168

Mail Control No.: 470775

Type of Action: Amend Date of Requested Action: 11-22-05

Reviewer Assigned: Date Assigned to Reviewer: 11-30-05

Reviewer(s) Who  
Performed Review: Torres

Response Received	Deficiencies Noted During Acceptance Review
	1.
	2.
	3.
	4.

Reviewer's Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Branch Chief's and/or SR. HP's Initials: \_\_\_\_\_

Date: \_\_\_\_\_

- ☐ Yes ☐ No Action - decommissioning notification should be issued within 30 days.
- ☐ Yes ☐ No Termination request < 90 days from date of expiration
- ☐ Yes ☐ No Action to be expedited
- \_\_\_\_\_ Medical emergency
- \_\_\_\_\_ Licensee in noncompliance (i.e. no RSO, location of use/storage not on license, radioactive material in possession not on license)
- \_\_\_\_\_ National Security
- \_\_\_\_\_ Other (\_\_\_\_\_)

Branch Chief's and/or Sr. HP's Initials: \_\_\_\_\_

Date: \_\_\_\_\_

### SISP Review

☐ Yes ☒ No

**Non-Publicly Available, Sensitive** if any item below is checked

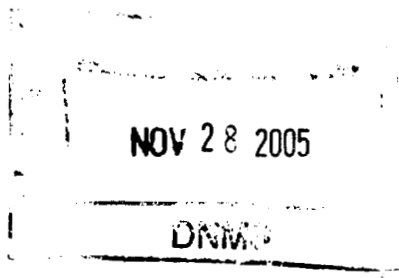
- \_\_\_\_\_ Radionuclides, forms, and quantities
- \_\_\_\_\_ Location of RAM
- \_\_\_\_\_ Building drawings with locations of RAM
- \_\_\_\_\_ Security of RAM (locks, alarms, etc.)
- \_\_\_\_\_ SS&D Catalog information
- \_\_\_\_\_ Specifics of Emergency Plan (routes to and from RAM, response to security events, etc.)
- \_\_\_\_\_ Safeguards Information

Branch Chief's and/or Sr. HP's Initials: RIT

Date: 11/30/05

**ExxonMobil**  
**Refining & Supply Company**  
700 ExxonMobil Road  
P.O. Box 1163  
Billings, Montana 59103-1163  
406 657 5380 Telephone  
406 657 5374 Facsimile

ATC



**ExxonMobil**  
*Refining & Supply*

November 22, 2005

Licensing Assistant  
Nuclear Materials Licensing Branch  
U.S. Nuclear Regulatory Commission, Region IV  
611 Ryan Plaza Drive, Suite 400  
Arlington, TX 76011-8064

Re: Amendment Request for Materials License Number 25-03375-01

Attention Licensing Assistant:

The ExxonMobil Billings Refinery is submitting this letter as a request to amend our Materials License No. 25-03375-01. A new Radiation Safety Officer, Mr. S. Jakob Clapham will be replacing the current RSO, Mr. David A. Newburn. The desired effective date for this change is December 19, 2005.

Mr. Clapham has received training that meets the NRC standard for qualification to be listed on an NRC license; supporting documentation is enclosed. If you have any questions or need any additional information regarding this Material License amendment request, please don't hesitate to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read "David A. Newburn".

David A. Newburn  
Radiation Safety Officer

DAN/tml

**CERTIFIED MAIL – RETURN RECEIPT REQUESTED**

Enclosure

# Radiation Safety Officer Qualifications

Stanley Jakob Clapham, MSPH

- Radiation Safety Officer
  - Previously listed as an RSO on an NRC License
    - (DuPont Chambers Works manufacturing facility, Deepwater, NJ)
    - 2003 - 2005
  - Received training and certification meeting the NRC RSO requirements from a CHP (certificate attached)
- Certified Industrial Hygienist
- Certified Safety Professional
- Undergraduate and Masters degrees in health and safety; curriculum included radiation safety (3 credits)

# Certificate of Training

Awarded To

*Stanley J. Clapham*

Recognizing completion of 40 hours of specialized instruction in

## Radiation Safety Officer

**August 29, 2003**

Presented By

*Radiation Safety Academy*

481 North Frederick Avenue, Suite 302

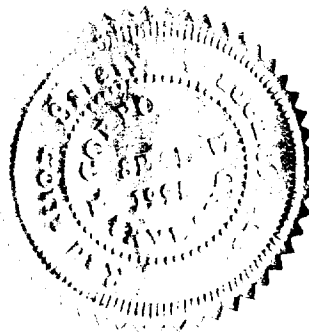
Gaithersburg, Maryland 20877

AAHP has awarded this course 32 Continuing Education Credits, 2003-00-018

ABIH has awarded this course 4.5 CM Points, CM Approval # 03-021



Raymond Johnson, CHP, PE, RSO  
Training Director



DEC - 2 2005

DATE

This is to acknowledge the receipt of your letter/application dated 11/22/05, and to inform you that the initial processing, which includes an administrative review, has been performed.

☒ There were no administrative omissions. Your application will be assigned to a technical reviewer. Please note that the technical review may identify additional omissions or require additional information.

☐ Please provide to this office within 30 days of your receipt of this card:

---

The action you requested is normally processed within 90 days.

☐ A copy of your action has been forwarded to our License Fee & Accounts Receivable Branch, who will contact you separately if there is a fee issue involved.

Your action has been assigned Mail Control Number 470775.  
When calling to inquire about this action, please refer to this mail control number.  
You may call me at 817-860-8103.

Sincerely,

*Colleen Murnahan*  
Licensing Assistant



**ExxonMobil**  
**Refining & Supply Company**  
700 ExxonMobil Road  
PO Box 1163  
Billings, Montana 59103-1163

**ExxonMobil**  
*Refining & Supply*



7005 0390 0006 3192 0221



Licensing Assistant  
Nuclear Materials Licensing Branch  
U.S. Nuclear Regulatory Commission, Region IV  
611 Ryan Plaza Drive, Suite 400  
Arlington, TX 76011-8064

NOV 20 2005

760111+B064-33 C001

