

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order number. BPA NO. DR-33-05-397

DATE OF ORDER **9/30/2005** 2. CONTRACT NO. (if any) GS35F0306J
 ORDER NO. DR-33-05-397-001 MODIFICATION NO. 4. REQUISITION/REFERENCE NO. NSR05511 33-05-397 dtd8/2/05
 a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission

b. STREET ADDRESS
 ATTN: Behrooz Sabet
 Mail Stop T-4A57
 c. CITY Washington d. STATE DC e. ZIP CODE 20555
 f. SHIP VIA
 7. TO:

8. TYPE OF ORDER
 a. PURCHASE b. DELIVERY
 Reference your order. Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.

9. NAME OF CONTRACTOR BOOZ ALLEN HAMILTON INC.
 9. COMPANY NAME
 c. STREET ADDRESS 8283 GREENSBORO DRIVE
 d. CITY MCLEAN e. STATE VA f. ZIP CODE 221023838

10. ACCOUNTING AND APPROPRIATION DATA See CONTINUATION Page S61,779.8
 BER NO.: 511-16-11C-398, JOB CODE: R1138, BOC: 252A
 APPN. NO.: 31X0200.511
 10. REQUISITIONING OFFICE NSR Behrooz Sabet, (301) 413-7107

11. BUSINESS CLASSIFICATION (Check appropriate box(es))
 a. SMALL b. OTHER THAN SMALL c. DISADVANTAGED d. SERVICE-DISABLED VETERAN-OWNED
 e. WOMEN-OWNED f. HUBZone g. EMERGING SMALL BUSINESS
 12. F.O.B. POINT Destination

13. PLACE OF a. INSPECTION Destination b. ACCEPTANCE Per SW
 14. GOVERNMENT DL NO.
 15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 9/30/2005-1/13/2006
 16. DISCOUNT TERMS N/A

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	See the attached continuation pages.					

[Signature]
 Booz Allen Hamilton, Inc Representative Signature
 9/30/05
 Date

05 SEP 30 PM 3:10
 DAF/799

18. SHIPPING POINT 19. GROSS SHIPPING WEIGHT 20. INVOICE NO.
 21. MAIL INVOICE TO:
 a. NAME U.S. Nuclear Regulatory Commission
 Mail Stop T-7-I-4
 b. STREET ADDRESS (or P.O. Box) Attn: Division of Contracts
 c. CITY Washington d. STATE DC e. ZIP CODE 20555-0001
 SEE BILLING INSTRUCTIONS ON REVERSE
 17(b) TOTAL (Cont. pages)
 17(d) GRAND TOTAL \$61,779.80

22. UNITED STATES OF AMERICA BY (Signature) *Donald A. King*
 23. NAME (Typed) Donald A. King Contracting Officer TITLE CONTRACTING/ORDERING OFFICER

SCHEDULE

The Contractor shall provide Expert Enterprise Architecture (EA) IT-Business Collaboration support services to NRC in accordance with the "DESCRIPTION/SPECIFICATIONS/WORK STATEMENT" for the deliver order period of performance at the rates as set forth below.

TASK ORDER NO. 0001 - NSIR -TO BE AWARDED UPON AWARD OF BPA

Labor Category	Labor Rate	Estimated Hours	Estimated amount
██████████ Subject Matter Expert Level 1 (Contractor)	██████████	██████████	\$29,554.26
██████████ Computer Systems Analyst (Contractor)	██████████	██████████	\$23,903.46
██████████ Subject Matter Expert, Level 1 (Government)	██████████	██████████	\$8,112.80
Subtotal		██████████	\$61,570.52
Type	Unit Cost	units	
Fed Ex packages (Open market) Cell Phone usage (Open market) ██████████			\$209.28
Total			\$61,779.80

TASK ORDER TERMS AND CONDITIONS
NOT SPECIFIED IN THE CONTRACT

A.1 NRC ACQUISITION CLAUSES - (NRCAR) 48 CFR CH. 20

A.2 OTHER APPLICABLE CLAUSES

See Addendum for the following in full text (if checked)

52.216-18, Ordering

52.216-19, Order Limitations

52.216-22, Indefinite Quantity

52.217-6, Option for Increased Quantity

52.217-7, Option for Increased Quantity Separately Priced Line Item

52.217-8, Option to Extend Services

52.217-9, Option to Extend the Term of the Contract

A.3 2052.215-70 KEY PERSONNEL (JAN 1993)

(a) The following individuals are considered to be essential to the successful performance of the work hereunder:

Contractor to provide names at post award meeting.

The contractor agrees that personnel may not be removed from the contract work or replaced without compliance with paragraphs (b) and (c) of this section.

(b) If one or more of the key personnel, for whatever reason, becomes, or is expected to become, unavailable for work under this contract for a continuous period exceeding 30 work days, or is expected to devote substantially less effort to the work than indicated in the proposal or initially anticipated, the contractor shall immediately notify the contracting officer and shall, subject to the concurrence of the contracting officer, promptly replace the personnel with personnel of at least substantially equal ability and qualifications.

(c) Each request for approval of substitutions must be in writing and contain a detailed explanation of the circumstances necessitating the proposed substitutions. The request must also contain a complete resume for

the proposed substitute and other information requested or needed by the contracting officer to evaluate the proposed substitution. The contracting officer and the project officer shall evaluate the contractor's request and the contracting officer shall promptly notify the contractor of his or her decision in writing.

(d) If the contracting officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated, or have otherwise become unavailable for the contract work is not reasonably forthcoming, or that the resultant reduction of productive effort would be so substantial as to impair the successful completion of the contract or the service order, the contract may be terminated by the contracting officer for default or for the convenience of the Government, as appropriate. If the contracting officer finds the contractor at fault for the condition, the contract price or fixed fee may be equitably adjusted downward to compensate the Government for any resultant delay, loss, or damage.

A.4 SEAT BELTS

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

A.5 PROJECT TITLE

The title of this project is as follows:

**EXPERT SUPPORT FOR NRC ENTERPRISE ARCHITECTURE (EA) NSIR
TASK ORDER 1 UNDER EXPERT SUPPORT FOR NRC ENTERPRISE
ARCHITECTURE**

A.6 BRIEF DESCRIPTION OF WORK

a) Brief description of work:

The U.S. Nuclear Regulatory Commission requires contractor support to provide: (i) developing a NSIR business vision; (ii) developing a NSIR Enterprise Transformation Plan; (iii) defining, implementing, maintaining, and administrating EA functions within NSIR.

(b) Only Contracting Officers of the NRC or other individuals specifically authorized under this task order may authorize the initiation of work under this task order. The provisions of this task order shall govern all required work hereunder.

(c) Place of Delivery

The support services shall be delivered to the NRC headquarters office located at the following address:

U. S. Nuclear Regulatory Commission
Two White Flint North
11545 Rockville Pike
Rockville, Maryland 20852-2738

PROJECT ID No. R1138

US Nuclear Regulatory Commission
TASK ORDER NO. 1 -NSIR
STATEMENT OF WORK
(SOW)

DATE: September 30, 2005

1. Background

The Office of Information Services (OIS) is replacing the Systems Development Life Cycle Management Methodology (SDLCM) with a streamlined and easy to implement Project Management Methodology (PMM). The PMM integrates the older Enterprise Architecture (EA), Capital Planning and Investment Control (CPIC), and SDLCM processes into a unified methodology that provides integrated policies and procedures for IT system development covering the full life cycle and meeting legislative and NRC requirements.

The current NRC EA was developed for unclassified systems. It includes web enabled systems and protections for public access to some agency data. The NRC Offices have systems for safeguards and classified information which have not been included to date in the NRC EA planning activities. The NRC is interested initiating the EA planning for this data and these systems. This agency EA planning would initiate with developing a vision, defining the lines of business, and developing the technical architecture and security controls that would be required to protect systems and data in this environment.

Many of the systems which support safeguards and classified information are sponsored by the Office of Nuclear Safety and Incident Response, which maintains the Emergency Operations Center (Op Ctr) and related information gathering and analytical systems. The scope of this Statement of Work (SOW) is focused on the EA planning tasks and actions for the Office of Nuclear Safety and Incident Response.

2. Objectives

The Contractor shall provide the necessary personnel, equipment, management to meet the requirements listed in the statement of work.

3. Scope of Work

The NRC requires assistance in EA planning tasks to include (1) developing a NSIR business vision; (2) developing a NSIR Enterprise Transformation Plan; (3) defining, implementing, maintaining, and administrating EA functions within NSIR. The overall scope of Expert Support for the NSIR EA should include, but is not limited to, activities necessary for the Contractor to develop the NSIR IT planning documents and the procedures for supporting NSIR EA functions. These documents and procedures should be congruent with the agency EA, and utilize the planning support tools provided by the Rational

Enterprise Software and the Popkin EA tool set. The Contractor shall prepare, review, and provide recommendations and appropriate documentation to the NRC. The Contractor shall provide necessary personnel, management, materials, administrative and technical services required for the tasks outlined in the contract. The maximum number of contractor hours available for this work is 1200 hours per year.

4. SOW

4.1 Task 1: Orientation Meeting

Requirement: The Contractor shall attend a Project Kick-Off meeting at NRC Headquarters office. At a minimum, the Contractor staff shall include the Project Manager and support staff. The meeting shall have a duration of 2 hours.

Standard: n/a

Deliverable: Orientation Meeting
Shall be delivered within 5 days of task award.

Acceptance Criteria: Attendance by PM and support staff for 2 hour meeting.

Meetings and Travel: Meeting will be conducted at NRC Headquarters

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.2 Task 2: Project Management Plan

Requirement: The Contractor shall prepare a Project Management Plan (Gant Chart in Microsoft Project) and submit this Plan to the Project Officer within 10 days of task award. The Contractor shall create a Project Management Plan which describes the schedule associated with this task.

Standard: submit within 10 days

Deliverable: Project Management Plan
Shall be delivered within 10 days of task award.

Acceptance Criteria: Gant Chart in Microsoft Project accurately describing the schedule of tasks.
Subject to review and approval by NRC Project Officer.

Meetings and Travel: one review meeting of one hour to go over Project Plan with NRC Project Officer

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.3 Task 3: Introductory EA Value Briefing

Requirement: The Contractor shall prepare and present to NSIR management and staff an introductory briefing on what EA is, the use and value of EA to NSIR management for decision making, level of effort and who should be involved, how it would be developed. The briefing should include consideration of

the NSIR mission and relation to the NRC long range plan.

Standard: submit within 10 days

Deliverable: Introductory EA Value Briefing
Shall be delivered within 10 days of task award.

Acceptance Criteria: Briefing should (1) reflect best practices in the industry; (2) address a senior management audience; (3) contain specific data for level of effort; (4) be relevant to NRC and its mission and strategies. Briefing is subject to review and approval by NRC Project Officer.

Meetings and Travel: one review meeting at NRC Headquarters of two hours to go over Briefing with NRC Project Officer; one meeting at NRC Headquarters of two hours to brief NSIR management

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.3 Task 4: Structured EA Interview Instrument

Requirement: The Contractor shall develop a structured interview instrument for NSIR review.

Standard: submit within 10 days

Deliverable: Structured EA Interview Instrument
Shall be delivered within 10 days of task award.

Acceptance Criteria: Interview Instrument should (1) reflect best practices EA in the industry; (2) address a senior management audience; (3) gather specific information for EA and integration; (4) be relevant to developing later deliverable, ETP. Deliverable is subject to review and approval by NRC Project Officer.

Meetings and Travel: two (one initial and one review) meetings at NRC Headquarters of two hours each to go over EA Interview Instrument with NRC Project Officer. An optional meeting of two hours at NRC Headquarters to brief NSIR management on EA Interview Instrument.

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.4 Task 5: Research Enterprise Architecture Background

Requirement: The Contractor shall meet with OIS management and staff to understand the context for the NSIR project and ensure congruency with the agency EA. The integration considerations should include the planning and status of the current NRC lines of business, NRC technical architecture and security controls needed. The Contractor shall, upon request, document and update this background research.

Requirement: The Contractor shall use the interview instrument and meet with NSIR management and staff to review the current NSIR IT environment and business processes.

Standard: submit within 10 days

Deliverable: EA Research and Interviews
Shall be delivered within 10 days of task award.

Acceptance Criteria: EA Research and Interviews should (1) reflect best practices; (2) address a senior management audience; (3) gather specific information for EA and Integration; (4) be relevant to developing later deliverable, ETP. NRC Project Officer may request documentation on the data gathering.

Meetings and Travel: Two planning (one initial and one review) meetings at NRC Headquarters of two hours each to go over research plans with NRC Project Officer. A total of 10 interview and data gathering meetings with OIS and NSIR management. An optional post-research meeting of two hours at NRC Headquarters to brief NSIR Project Officer on data gathered from interviews.

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.5 Task 6: Profile of Current NSIR business and IT environment and processes

Requirement: The Contractor shall prepare and present a recommended structured approach for developing the NSIR Enterprise Transformation Plan (ETP). The Contractor shall present the recommended approach for NRC review and acceptance, along with documentation profiling the current NSIR IT environment and business processes. This documentation of the current profile will include organization, applications, data, and technologies. The Contractor shall, upon request, document and update this current environment material.

Standard: submit within 30 days

Deliverable: Profile of Current NSIR business and IT environment
Shall be delivered within 30 days of task award.

Acceptance Criteria: Documentation of current profile should (1) reflect best practices; (2) address a senior management audience; (3) include specific and measurable data to backup analysis; (4) be relevant to developing later deliverable, ETP. Deliverable is subject to review and approval by NRC Project Officer.

Meetings and Travel: two (one initial and one review) meetings at NRC Headquarters of two hours each to go over Profile of Current NSIR business and IT environment document with NRC Project Officer. An optional meeting of two hours at NRC Headquarters to brief NSIR management on Profile of Current NSIR business and IT environment findings.

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.6 Task 7: NSIR Business Vision

Requirement: The Contractor shall, upon request, plan and work with NSIR management and staff to develop, document, and present the NSIR business vision. The Contractor shall use a structured process for developing the NSIR business vision. The vision will include: considerations of NSIR business objectives, long range plan, strategies, critical success factors, requirements for operations functions in the incident response center, technology trends, and external best practices by the industry

and other Federal agencies.

The development of the vision will include the following 3 specialty areas:

(1) **Process Enablement:** Combines detailed business process design with development of applications and the definition of data to support these processes.

(2) **Organizational Change:** address the acquisition, development, and deployment of people who carry out business processes. Its processes define the future organizational characteristics required to enable intended business results in an overall business change effort and support stakeholders in transition to the desired future organization.

(3) **Technical Infrastructure:** address the architecture, design, selection, acquisition, installation, integration, and testing of computer hardware, system software, and network communications.

The development of the vision will include the following 3 management areas which will need to be aligned with OIS defined processes:

(1) **Governance and Investment Decision Making -** management processes to oversee and govern NSIR IT investments;

(2) **Project Management -**management processes to organize, plan, direct, and control project activities, including the required measurements and reporting to deliver expected results.

(3) **Management Support -**management processes such as quality management, configuration management, and control boards that operate across multiple levels of organization and management

The Contractor shall also develop principles, constraints, and assumptions which affect implementing the business vision. The Contractor shall, upon request, prepare and present the NSIR business vision and constraints to NRC staff and management, along with documentation for the vision. The documentation will include a case for action, business vision, and business rules. The Contractor shall, upon request, present next steps and recommendations for NRC review and acceptance.

Standard: submit within 50 days

Deliverable: NRC Business Vision Shall be delivered within 50 days of task award.

Acceptance Criteria: NSIR Business Vision document should (1) reflect best practices EA in the industry; (3) include topics for specialty areas and management areas (see above); (3) address a senior management audience; (4) demonstrate applicability to NRC environment; (5) be relevant to developing later deliverable, ETP. Deliverable is subject to review and approval by NRC Project Officer.

Meetings and Travel: two (one initial and one review) meetings at NRC Headquarters of two hours each to go over NSIR Business Vision with NRC Project Officer. An optional meeting of two hours at NRC Headquarters to brief NSIR management on NSIR Business Vision.

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.7 Task 8: NSIR Enterprise Transformation Plan

Requirement: The Contractor shall, upon request, plan and work with NSIR management and staff to develop, document, and present the NSIR Enterprise Transformation Plan (ETP) for NRC review and

acceptance. The ETP will include a business "to-be" model, alternative strategies for transformation, migration plan of action, and a prioritized list of project activities. Looking at, and planning for, the overall integration of the NSIR Operations Center is an important element of the Enterprise Transformation Plan. The project list will include consideration of short term and long term activities and plans, infrastructure, organization, applications, data, and technologies.

Standard: submit within 70 days

Deliverable: NSIR Enterprise Transformation Plan
Shall be delivered within 70 days of task award.

Acceptance Criteria: NSIR Enterprise Transformation Plan should (1) reflect best practices EA in the industry; (2) inclusion of overall integration of the NSIR Operations Center; (3) address a senior management audience; (4) include specific and realistic project activities; (5) align with agency long term plans. Deliverable is subject to review and approval by NRC Project Officer.

Meetings and Travel: two (one initial and one review) meetings at NRC Headquarters of two hours each to go over NSIR ETP with NRC Project Officer. An optional meeting of two hours at NRC Headquarters to brief NSIR management on ETP.

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.8 Task 9: Best Practices

Requirement: The Contractor shall, upon request, define best practices for support and administration of IT planning functions related to Enterprise Transformation (ET) and Enterprise Architecture (EA), and make recommendations to NSIR management in regard to organizational changes, use of automated tools, use of external services. The Contractor shall, upon request, define best practices for implementing security controls, based on NSIR security needs, and make recommendations to NSIR management in regard to planning and implementing a security architecture component in the NSIR EA Plan.

Standard: submit within 90 days

Deliverable: Best Practices for Support and Administration
Shall be delivered within 90 days of task award.

Acceptance Criteria: Best Practices recommendations/document should (1) reflect best practices EA in the industry; (2) address a senior management audience; (3) be relevant to NRC environment; (4) be aligned with the ETP. Deliverable is subject to review and approval by NRC Project Officer.

Meetings and Travel: two (one initial and one review) meetings at NRC Headquarters of two hours each to go over Best Practices recommendations/document with NRC Project Officer. An optional meeting of two hours at NRC Headquarters to brief NSIR management on Best Practices recommendations/document.

NRC Furnished Material and Equipment: n/a

Additional Guidance and/or References: none

4.9 Task 10: Support Services

Requirement: The Contractor shall, upon request, provide support services. These may include:

- participation in setting up the NSIR internal ET and EA standards, procedures, and processes based on best practices, and integrating the NSIR EA with the agency lines of business and data models.
- evaluation of automated tools or templates which could be used by NSIR staff to support the NSIR ET and EA processes and standards.
- technical support for tools, techniques, coding and form standards, security control processes, organization, and standards development, application security
- creating or updating an inventory for Safeguards Information and Classified systems, application accessibility, develop, produce, and execute appropriate user training.
- presentations on ET and EA value (benefit of), progress of work, unique or interesting technical findings, and results of research to NRC staff and management.
- participation in regularly scheduled staff, planning, task control meetings as requested, and provide appropriate documentation.
- documentation of all supporting documentation related to this task. All documentation and data using the Rational Enterprise Suite and the Popkins EA toolset is the property of the NRC.
- support functions for the Rational Enterprise Suite environment and Popkins EA toolset.

Standard: submit within 100 days

Deliverable: Support Services

Shall be delivered within 100 days of task award.

Acceptance Criteria: Support Services should (1) reflect best practices; (2) be timely and responsive to NSIR needs; (4) support recommendations in the ETP. Deliverable is subject to review and approval by NRC Project Officer.

Meetings and Travel: To be determined, based on need established in the creation of the ETP. The Contractor shall support a maximum of 60 staff days of support services to be provided at NRC Headquarters.

NRC Furnished Material and Equipment: automated tools, such as Rational Enterprise Suite, are provided by NRC

Additional Guidance and/or References: none

5.0 Place of Performance/Hours of Operation

The NRC will provide on-site space for one contractor. Government-furnished equipment on-site shall include a desktop for the on-site employee for general office use with connection to System Architect and the Rational Servers. It is understood that if different types of skills are required, contractor personnel shall share this common work area. The Contractor shall provide support for various EA tasks orders during normal working hours Monday - Friday between the hours of 7 AM and 6 PM. The Contractor shall be available during the core hours of 9 AM - 3:30 PM, EST. A normal work week will consists of 40 hours which may be spread across several skill mixes with no overtime or extra hours. Office location follows:

Place for Deliveries

All correspondence and reports related to this Task Order, inclusive of the deliverables, shall be delivered to the CO and PO at the following locations:

**Nuclear Regulatory Commission
ATTN: Contracting Officer: Donald King
NRC Task Order #: NRC-_____**
Two White Flint North, Mail Stop: T7I2
11545 Rockville Pike
Rockville, MD 20852-2738

**Nuclear Regulatory Commission
ATTN: Project Officer: Behrooz Sabet
NRC Task Order #: NRC-_____**
Two White Flint North, Mail Stop: T4-A1
11545 Rockville Pike
Rockville, MD 20852-2738

6.0. TABLE OF DELIVERABLES AND SCHEDULE OF DELIVERY

Deliverables and due dates are summarized in the table below. Deliverable due dates are based on workdays. Each deliverable line in this schedule of deliverables table has two (2) appended columns: "T+#" gives the number of expected work days required for the line items completion from project award date.

"Required date" maximum completion dates already determined by NISR.

Deliverable #	Milestone #	Deliverable Title	T+#	Required date
1	1	Orientation Meeting	T+5	Within 5 days of task award
2	2	Project Management Plan	T+10	Within 10 days of task award; updated monthly thereafter
3	3	Introductory EA Value Briefing	T+10	Within 10 days of task award
4	4	Structured EA Interview Instrument	T+10	Within 10 days of task award
5	5	Research Enterprise Architecture Background	T+10	Within 10 days of task award; updated as needed
6	6	Profile of current NSIR business and IT environment and processes	T+30	Within 30 days of task award; updated as needed
7	7	NSIR business vision (processes, organizational, technical)	T+50	Within 50 days of task award; updated as needed
8	8	NSIR Enterprise Transformation Plan, including integration of Operations Center	T+70	Within 70 days of task award; updated as needed
9	9	Best Practices for support functions	T+90	Within 90 days of task award
10	10	Support Services for standards and procedures, tools evaluation, training, research, documentation, operational functions	T+100	Within 100 days of task award
11	11	Extt Briefing	T+100	

6.1 Instructions for Deliverables

Deliverables shall be delivered on the dates specified in the task order. If for any reason a deliverable cannot be delivered within the scheduled time frame, the Contractor shall notify the NRC Contracting Officer and NRC Project Officer in writing with cause of delay and the proposed revised schedule. This notice shall include the impact on the overall project. The NRC Project Officer shall make a business decision about the impact of the delay and forward the impact to the Contracting Officer.

Each deliverable shall first be submitted in draft for NRC review. NRC shall have 5 working days to review each draft deliverable and respond with comments or approval. Upon approval

by NRC of the original draft or the corrected draft, the deliverable shall be delivered in final form to the NRC Project Officer and NRC Contracting Officer. For each deliverable (draft or final), the Contractor shall provide one (1) hard copy and one (1) electronic version of the deliverable to the NRC Project Manager, unless otherwise indicated. All deliverables shall be formatted and prepared using Corel WordPerfect software for the documentation and reports, and Microsoft Powerpoint for the briefings. All written deliverables shall be phrased in language that can be understood by the non-technical layperson. Statistical and other technical terms used in the deliverable shall be defined in a glossary.

6.2 Place for Deliveries

All correspondence and reports related to this Task Order, inclusive of the deliverables, shall be delivered to the CO and PO at the following locations:

Nuclear Regulatory Commission
ATTN: Contracting Officer: Don King
NRC Task Order #: DR-33-05-397-001
Two White Flint North, Mail Stop: T7I2
11545 Rockville Pike
Rockville, MD 20852-2738

Nuclear Regulatory Commission
ATTN: Project Officer: Behrooz Sabet
NRC Task Order #: DR-33-05-397-001
Two White Flint North, Mail Stop: T4-A1
11545 Rockville Pike
Rockville, MD 20852-2738