

November 17, 2005

MEMORANDUM TO: Daniel S. Collins, Acting Chief  
Special Projects Branch  
Division of Policy and Rulemaking  
Office of Nuclear Reactor Regulation  
/RA/  
From: William D. Reckley, Senior Project Manager  
Special Projects Branch  
Division of Policy and Rulemaking  
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING WITH NUCLEAR ENERGY INSTITUTE  
(NEI) LICENSING ACTION TASK FORCE (LATF)

DATE & TIME: Tuesday, December 13, 2005  
9:00 a.m. - 4:00 p.m.

LOCATION: U.S. Nuclear Regulatory Commission  
One White Flint North  
11555 Rockville Pike, Room O7B6  
Rockville, Maryland

PURPOSE: Meeting with the LATF to discuss the development of NEI 06-02,  
"Guidelines for Preparing License Amendment Requests."

CATEGORY 2:\* This is a Category 2 meeting. The public is invited to participate in this  
meeting by discussing regulatory issues with the NRC at designated  
points identified on the agenda.

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear  
Reactor Regulation (NRR).

<u>NRC</u>	<u>NEI</u>
W. Reckley, et al.	M. Schoppman, et al.

Project No. 689

cc: See next page

MEETING CONTACTS: Bill Reckley, NRR  
301-415-1323  
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\* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"  
(67 FR 36920), May 28, 2002

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