



UNITED STATES  
**NUCLEAR REGULATORY COMMISSION**  
REGION I  
475 ALLENDALE ROAD  
KING OF PRUSSIA, PENNSYLVANIA 19406-1415

November 15, 2005

Ray Wenderlich  
President  
Success Builders, Inc.  
220 Hoile Lane  
Huntingtown, MD 20639

Dear Mr. Wenderlich:

Thank you for accepting our invitation to address the Nuclear Regulatory Commission Region I staff on "Managing Your Career" on Thursday, December 15, 2005. The NRC Region I Office semi-annually hosts all of its staff at a Regional Seminar. During the seminar, we review inspection practices, discuss program changes, and provide the opportunity for staff interactions and supervisor/staff discussions. In addition, we provide presentations on topics of general interest related to the NRC mission.

We have scheduled your presentation to begin at 9:45 a.m., and have set aside thirty minutes for your presentation. The presentation will take place in the Region I Office, Main Conference Room. Directions to the NRC Region I Office are enclosed with this letter, for your convenience.

Mr. John Nicholson, from the Region I office, will be contacting you to confirm your availability, and finalize your specific audio/visual needs, so we may have the equipment set up and ready upon your arrival. In order to complete the necessary paperwork for your visit, we will need the following information from you: your full name, your social security number, your address, telephone number and your fee.

We appreciate the time and effort you put into making this presentation to our staff. If you have any questions concerning this invitation or your presentation, please feel free to contact John Nicholson at (610) 337-5236, [jjn@nrc.gov](mailto:jjn@nrc.gov) or Chris O'Rourke in our Human Resources Office, at (610) 337-5386, [cmo@nrc.gov](mailto:cmo@nrc.gov).

Sincerely,

Samuel J. Collins  
Regional Administrator

Enclosure:  
Directions to Region I Office

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NAME	J Nicholson		P Henderson		S Collins				
DATE	11/ /05		11/ /05		11/ /05				

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