

<b>U.S. NUCLEAR REGULATORY COMMISSION</b>		Date: 9/26/2005
<b>TELEPHONE CONVERSATION RECORD</b>		Time: 13:30
Mail Control or Report No(s):	N/A	License No(s). SNM-1862      Docket No(s). 070-02912
Name of Licensee:	Montclair State University	
Name of Participant(s):	John J. Gaynor, Radiation Safety Officer Steven R. Courtemanche, Health Physicist NRC	
Telephone No.	973-655-7253 610-337-5075	
Subject: (NOTE: This will be used as the Documents Title in ADAMS)	Failure to submit renewal application.	
Summary:	<p>I spoke with Mr. Gaynor concerning the fact that the NRC had not received a request to renew the license for the university. Mr. Gaynor stated that he had recently looked at the license and noted that it had an expiration date of September 30, 2005. He intended to speak to the dean and the provost and determine if the program should be continued since there has not been a great deal of call for radioactive materials over the past two years. I informed Mr. Gaynor that a renewal application or termination request should be received by the NRC thirty days prior to the expiration of the license and that if the license were to expire, then he would have to apply for a new license. New licenses, as opposed to renewals, require that a fee be paid. I told him that he could speak to the dean or provost about continuing the program but that he should submit a request to renew the license by fax and inform the NRC that he is in the process of putting together a complete application. Mr. Gaynor stated that he would put together such a letter.</p>	
Action Required:	Place into ADAMS.	
Document Availability:	<input checked="" type="checkbox"/> Publicly Available <input type="checkbox"/> Non-Publicly Available <input checked="" type="checkbox"/> Non-Sensitive <input type="checkbox"/> Non-Sensitive Copyright <input type="checkbox"/> Sensitive <input type="checkbox"/> Sensitive Copyright <input type="checkbox"/> Immediate Release <input checked="" type="checkbox"/> Normal Release <input type="checkbox"/> Delay Release Date	
Prepared & SISP Review Completed By:	/ RA / Steven R. Courtemanche      Date: 9/26/2005	