

August 30, 2005

MEMORANDUM TO: Jack Strosnider, Director
Office of Nuclear Material Safety and Safeguards

Roy P. Zimmerman, Director
Office of Nuclear Security and Incident Response

Stuart A. Treby, Assistant General Counsel
Rulemaking and Fuel Cycle
Office of the General Counsel

George Pangburn, Director
Division of Nuclear Materials Safety, RI

Douglas M. Collins, Director
Division of Fuel Facility Inspection, RII

Steven A. Reynolds, Director
Division of Nuclear Materials Safety, RIII

Leonard D. Wert, Director
Division of Nuclear Materials Safety, RIV

FROM: Paul H. Lohaus, Director **/RA by Dennis K. Rathbun for/**
Office of State and Tribal Programs

SUBJECT: DRAFT STP PROCEDURE SA-300,
"REPORTING MATERIALS EVENTS"

Attached for your review and comment is the draft revision to the Office of State and Tribal Programs Procedure SA-300, *Reporting Materials Events*. This procedure describes the process to be used by the Agreement States to report and collect information on radiation exposures, medical events (including Abnormal Occurrences), lost material, and equipment failures to the NRC. Changes are in redline/strikeout format. We would appreciate receiving your comments within 30 days from the date of this letter.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or Andrea Jones at (301) 415-2309

Attachments:
As stated

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