NRC FORM **408**
(11-97)
NRCMD 3.54

U.S. NUCLEAR REGULATORY COMMISSION

ASSESSMENT OF PROPOSED INFORMATION COLLECTION

TO: INFORMATION MANAGEMENT COORDINATOR	**TITLE OF INFORMATION COLLECTION REQUIREMENT**

THE FOLLOWING FACTORS WERE CONSIDERED IN EVALUATING THE PROPOSED INFORMATION COLLECTION REQUIREMENT. *(If the response is not so, check "No" and explain under "Remarks.")*	**YES**	**NO**
1. The requirement is needed. *(It is the best means to achieve a necessary regulatory objective.)*	X	
2. The requirement has practical utility, i.e., the NRC has the capability to use the information in a timely and useful fashion.	X	
3. The schedule for imposing the requirement is reasonable.	X	
4. The requirement selected is the least burdensome method of achieving a necessary regulatory objective.	X	
5. The requirement does not duplicate or overlap requirements imposed by the NRC.	X	
6. The requirement does not duplicate or overlap requirements imposed by other Government agencies.	X	
7. The method used to estimate the burden is adequate.	X	
8. The burden estimates are reasonable when compared with similar requirements previously submitted.	X	
9. The methods proposed for collecting or keeping the information are consistent with sound records management practices.	X	
10. The records retention period is sufficiently definitive and reasonable.	X	
11. The requirement adequately identifies the records to be maintained and the information to be reported.	X	
12. NRC administrative support requirements are sufficient to manage the information collection.	X	
13. The information collection will not cause NRC to exceed its Information Collection Budget.	X	

REMARKS *(If an explanation to items 1 through 13 above, reference the remark to the item number)*

OCIO REVIEWER - (Assigned Analyst) Records Management Branch/OCIO	SIGNATURE	DATE 09/14/50
OCIO APPROVAL - (Branch Level) Brenda Jo. Shelton, NRC Clearance Officer Office of the Chief Information Officer	SIGNATURE	DATE 09/ /05

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