

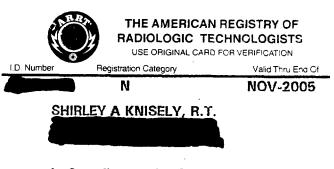
NMTCB www.nmtcb.org (404) 315-1739

The Nuclear Medicine Technology Certification Board CERTIFIES THAT

Shirley A. Knisely Certificate No:

is a Certified Nuclear Medicine Technologist in good standing.

Member since:	09/23/1989
Expiration:	December 31, 2005



In Compliance with CE Requirements

SISP, review: Public ( AX 8/2/05

This form licensees,	is for use i OSHA and s	in place of ceri tate regulations	tain repo . It ref	A MONITORING orts required by N flects data provide	RC :d				Pr	epared by		
	our account alent forms.		nformatio	on for NRC Form	5 and			LA	$\Gamma$	NDAU	E	$\mathbf{R}^{*}$
ACCOUNT NUMBER	SERIES CODE		PARTICIPA	NT NUMBER								
<b>*****</b>	NUC									Road Glenwood		llinois 60425-1586 08) 755-7016
1. NAME (LAST, FIRST, MIDDLE INITIAL)			2	2. IDENTIFICATION NUMBER	1	3. ID TYPE	4.	SEX		_	5.	DATE OF BIRTH
KNISELY SHIRLEY						SSN		MALE	X			
6. MONITORING PERIOD		7. LICENSEE NAME				8. LICENSE NUN	MBER(S)		x	PA RECORD	5	
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20. SIGNATURE - LICENSEE							D	ATE SIGNED			21	DATE PREPARED

## THE MILTON S. HERSHEY MEDICAL CENTER THE PENNSYLVANIA STATE UNIVERSITY

PERFOR	MANIF APPRAISAL - STAFF FYFMPT AND NONFYF	MPT EMPLOYEES
DEPARTMENT	RADIGLUGY (H) HMC DATE: 11/01/09 182501031 ULASS DATE: 11/01/09	EMPLOYMENT DATE
	DUE DATE: 11/01/91	LASSIFICATION DATE
EMPLOYEE'S NAME	BUCHMUYER SHIRLEY A.	DUE DATE
JOB TITLE	TECHNOLUGIST NUCLEAR MED	CLASSIFICATION
	HUSPITAL UZ ANNUAL	CLASSIFICATION
JOB CODE NO.		TYPE OF INCREASE DUE

INSTRUCTIONS: The first five PERFORMANCE CRITERIA are utilized for all Staff Exempt and Staff Nonexempt employees. The sixth criterion (Managerial and/or Supervisory Ability) is utilized only for employees whose primary duties consist of performing managerial and/or supervisory functions in a department, division or a recognizable subdivision thereof.

For each of the appropriate PERFORMANCE CRITERIA, the appraiser has the option to: (1) check that level of performance which the supervisor thinks proper; or (2) write a narrative appraisal in the space provided under each of the criteria; or (3) do both. For the OVERALL EVALUATION, however, the appraiser must check one of the levels of performance; in addition, the appraiser may provide a narrative if so desired.

In evaluating the individual against each of the criteria, consider his/her accomplishments and performance over the past year. Consider each of the criteria independently. The overall evaluation is determined by reviewing each of the ratings assigned and making a judgment as to the appropriate overall evaluation. Care should be exercised in arriving at an overall evaluation that undue emphasis is not placed on any particular criterion, but rather that a composite evaluation of the individual's general contribution and the judgment displayed in achieving the performance goals is made.

#### **PERFORMANCE CRITERIA**

<b>A</b> .	JOB KNOWLEDGE -	- The technical, administrative, managerial, supervisory or other specialized knowledge required to perform the job. Consider the knowledge of the work gained through education, training and/or experience. Evaluate the individual's ambition to improve his/her job knowledge through additional formal or informal study, seminars, readings, and other professional endeavors both on and off the job. Consider adaptability to new ideas and ability to learn.
<u>×</u>	- Usually meets position - Consistently meets po - Consistently meets po - Exceptional performa	ent required; usually does not meet position requirements. n requirements; may occasionally fall below standards. isition requirements and standards. isition requirements; frequently exceeds standards. nce; consistently exceeds position requirements and standards.
_c+	Clinic Price	r.d:x
<b>B</b> .	inge ne w	creative ability, inventiveness and resourcefulness of the individual. Consider the drive, confidence, nuity, inquisitiveness and alertness exhibited by the individual. Evaluate his/her output in terms of ideas, constructive suggestions and ability to analyze, anticipate, modify and interpret existing ditions.

\_\_\_\_\_ Significant improvement required; usually does not meet position requirements.

\_\_\_\_\_ Usually meets position requirements; may occasionally fall below standards.

Consistently meets position requirements and standards.

 $\underline{X}$ . Consistently meets position requirements: frequently exceeds standards.

\_\_\_\_\_ Exceptional performance: consistently exceeds position requirements and standards.

C. QUALITY OF WORK – The degree of excellence of work performed in relation to specified or implied standards. Consider the accuracy, thoroughness, effectiveness, and presentability of final results.

-------Significant improvement required; usually does not meet position requirements.

Usually meets position requirements: may occasionally fall below standards.

Consistently meets position requirements and standards.

Consistently meets position requirements: frequently exceeds standards.

----- Exceptional performance: consistently exceeds position requirements and standards.

Narrative: Shirley can be relied in to produce a grality so

D. QUANTITY OF WORK – The individual's productivity Consider the ability to meet	compared to implied or specified standards of the position. schedules and effectively discharge his/her assignments on a
continuing basis despite vari	ation in work load demand. Evaluate the total output of quality
work.	
Significant improvement required: usually does not mee Usually meets position requirements; may occasionally	
Consistently meets position requirements and standards	S.
Consistently meets position requirements: frequently exceeds position Exceptional performance: consistently exceeds position	
Narrative: Shicky stower wery proved to	
take on advert putients from other	
4 Time alsi	
E. ATTITUDE - The personal and professional standards	the individual brings to his/her position and the degree of interest,
enthusiasm, dedication, integrity, cooper	ration and teamwork exhibited in day-to-day performance of r adaptability to the demands of changing work situations.
Significant improvement required; usually does not mee	t position requirements.
Usually meets position requirements; may occasionally Consistently meets position requirements and standards	fall below standards.
Consistently meets position requirements; frequently ex	ceeds standards.
Exceptional performance; consistently exceeds position	requirements and standards.
Narrative: Shirky brings with her a given the her a given teaming and teaming and day 1	icul att. rule about work eucli day she
CERTE Guid reamine en a day	- day has s
F. MANAGERIAL AND/OR SUPERVISORY ABILITY -	(ONLY for those employees with such responsibility.) The ability to effectively plan and organize work flow and to insure that the greatest possible efficiency is obtained. Consider judgment exer- cised in handling interpersonal relations and the overall direction and leadership provided by the individual. Evaluate the individual's communicative ability both upward and downward within the organization. Consider his/her effectiveness in the attainment of the established goals.
Significant improvement required; usually does not mee	
Usually meets position requirements; may occasionally in Consistently meets position requirements and standards	
Consistently meets position requirements; frequently ex	ceeds standards.
Exceptional performance; consistently exceeds position	requirements and standards.
Narrative:	
G. OVERALL EVALUATION (Please check one) Significant improvement required; usually does not mee	t position requirements
Usually meets position requirements; may occasionally :	
Consistently meets position requirements and standards ————————————————————————————————————	
Exceptional performance; consistently exceeds position	
Narrative: Shirty is very good techechecis	ts everall. She is able to handle
most situations. With out problem	
	burglas & Port
- diverd Berlin Mill Gritte	- Little Charles for the former
Signature of Appraiser Date	
Jumela Vilana 1179	/
Department Chairman/Department Manager Date	*Signature of Individual Appraised Date
*My signature indicates only that the evaluation has been rev	iewed with me. It does not necessarily signify concurrence. If

<sup>\*</sup>My signature indicates only that the evaluation has been reviewed with me. It does not necessarily signify concurrence. I you desire to comment on this appraisal, please check here 📋 and attach separate sheet with comments.

## RITERIA-BASED APPRAISAL AND EMPLOYEE DEVELOPMENT FLAMMING PART D: SUMMARY SHEET

MPLOYEE: Shidey Krisely JOB TITLE: Staff Tech

DEPARTMENT: Nuc med

COST CENTER: (733 PERIOD REV

PERIOD REVIEWED: 96/97

(Check appropriate box)

[	RA	TING	<u> </u>	KEY PERFORMANCE FACTORS	W	ÆIGI	нт
Does NotMeet Standards	Approaching Standards	Meets Standards	Ezcenda Standarda		A	В	с
		X		Productivity			
			Х	Productivity Service Fulhavement			
		χ		Quality Improvement	<u> </u>	<u> </u>	[
				· · · · · · · · · · · · · · · · · · ·			 
		•	. –				

## OVERALL'SUMMARY RATING: (Check one)

The Overall Summary Rating is determined by the rater after a review of the ratings and weights for each Key Performance Factor listed above.

J Does Not Meet Standards

- 差 Approaching Standards
- Meets Standards
- Exceeds Standards

EMPLOYEE COMMENTS (Continue on separate sheet if needed):

## NEXT PERFORMANCE REVIEW DATE:

Evaluator's Signature

Employee's

Evaluator's Supervisor's Signature

Administrative Signature (optional)

Date

\* Signature indicates only that the evaluation has been reviewed with me. It does not necessarily signify my concurrence.

PART D: SUI	MMARY SHEET
EMPLOYEE: Knisely Shirky	JOB TITLE: Nuclear Musticing Technologist
EMPLOYEE: Knisely Shirky Ractiology DEPARTMENT: Nuc. Mid. COST CENTER:	20. 55050030 PERIOD REVIEWED: 8/17- 9/48

(Check appropriate box)

	RA	TING		KEY PERFORMANCE FACTORS	W	/EIGH	T
Does NoiMeet Standards	Approaching Standards	Meets Standards	Exceeds Standards		A	В	С
				Productivity Service Enhancement Quality Improvement			
			~	Service Enhancement			
			~	Quality Improvement			·

## OVERALL SUMMARY RATING: (Check one)

The Overall Summary Rating is determined by the rater after a review of the ratings and weights for each Key Performance Factor listed above.

Does Not Meet Standards

- Approaching Standards
- Meets Standards
- Exceeds Standards

EMPLOYEE COMMENTS (Continue on separate sheet if needed):

# NEXT PERFORMANCE REVIEW DATE: 5/99

5/20/45 Date

Employee's Signature'

Date

Evaluator's Supervisor's Signature

Date

Administrative Signature (optional)

Dute

\* Signature indicates only that the evaluation has been reviewed with me. It does not necessarily signify my concurrence.

# PART D: SUMMARY SHEET

EMPLOYEE:		JOB TITLE:	
DEPARTMENT:	COST CENTER:	······································	PERIOD REVIEWED:

(Check appropriate box)

	RA	TING		KEY PERFORMANCE FACTORS	W	/EIGI	T
Does NotMess Standards	Approaching Standards	Meets Standards	Exceeds Standards		A	В	С
				Product it i			
				Product it : Service Sinhaurunvut			
			1	Mullity Improved			ŕ
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## OVERALL SUMMARY RATING: (Check one)

The Overall Summary Rating is determined by the rater after a review of the ratings and weights for each Key Performance Factor listed above.

Does Not Meet Standards

- Approaching Standards
  - □ Meets Standards
  - Exceeds Standards

EMPLOYEE COMMENTS (Continue on separate sheet if needed):

# NEXT PERFORMANCE REVIEW DATE: 3/2000

	Evaluator's Signature	Date	Employee's Signature	(Date	
<b>م</b> ر			A deficiency (antional)		 Date
	Evaluator's Supervisor's Signature • Signature indicates only that the evaluation has been r	Date reviewed with me.	Administrative Signature (optional) It does not necessarily signify my concurrence.		Uli

## KEY PERFORMANCE FACTOR \_\_\_\_\_ SERVICE ENHANCEMENT

Does not meet standards	Meets standards	Exceeds standards
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		V
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The Overall Rating is determined by the rater after a review of the ratings and weights for each Standard listed under this key factor.

RATING			
Does not meet Standards	Meets Standards	Exceeds Standards	KEY PERFORMANCE FACTORS
			Productivity
			Quality Improvement
			Service Enhancement

#### OVERALL SUMMARY RATING: (Check one)

The Overall Summary Rating is determined by the rater after a review of the ratings and weights for each Key Performance Factor listed above.

Does Not Meet Standards Meets Standards Exceeds Standards

EMPLOYEE COMMENTS: (Continue on separate sheet):

NEXT PERFORMANCE REVIEW DATE: 5/2002

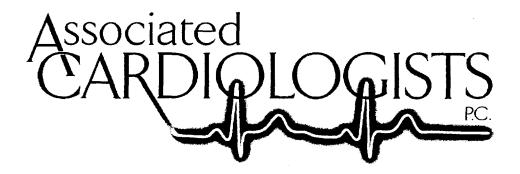
27 0 Date Signatore

Employee's Signature Date

Evaluator's Supervisor's Signature Date

Administrative Signature (optional) Date

\*Signature indicates only that the evaluation has been reviewed with me. It does not necessarily signify my concurrence



To whom it may concern,

I would like to recommend one of my former employees for a position with your organization. During my tenure at Hershey Medical Center, I had the privilege of working with and supervising Shirley Knisely. I initially gained respect for her as a coworker. She displayed a cooperative attitude with all of her coworkers and an unusual empathy for her patients. I was not familiar with the University or pediatric setting and Shirley, more so than any other technologist, was willing to share her knowledge and expertise in this environment. Upon my promotion to a supervisory position, I came to appreciate Shirley even more. Her reliability and attention to detail allowed me to delegate multiple duties to Shirley. After many years of experience, I have found that technologists with Shirley's qualifications and experience are rare and had I remained at Hershey Medical Center I would do everything in my power to retain her. Unfortunately, there are no openings in my current practice. If there were job openings I would not be writing a reference, but a job offer to Shirley. I believe Shirley would be an asset to any organization and thrive in any surroundings. I would be happy to discuss Shirley's performance with you if desired. Please feel free to call me at 717-920-4460.

Sincerely,

Donald S. Evans, RT(N), BA, MHA Technical Director, Nuclear Cardiology