July 13, 2005

Johnnie Lee Smith, Administrator
Wisconsin Emergency Management
2400 Wright St., Room 213
Madison, WI 53704

SUBJECT: INVITATION LETTER - PUBLIC MEETING TO DISCUSS SELECTED TOPICS FOR THE REVIEW OF EMERGENCY PREPAREDNESS (EP) REGULATIONS AND GUIDANCE FOR COMMERCIAL NUCLEAR POWER PLANTS

Dear Mr. Smith:

On August 31 and September 1, 2005, the U.S. Nuclear Regulatory Commission (NRC) will host a public meeting at the Bethesda North Marriott Hotel and Conference Center, 5701 Marinelli Road, North Bethesda, Maryland 20852. The purpose of this meeting is to discuss selected topics for the review of emergency preparedness (EP) regulations and guidance for commercial nuclear power plants.

The first day of the meeting will cover topics pertaining to potential changes to emergency preparedness regulations and guidance for commercial nuclear power plants. This portion of the meeting will be conducted as a roundtable discussion among participants who have been invited to represent the broad spectrum of interests in the area of emergency preparedness. The spectrum includes representatives from State, local and Tribal governments, Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA), NRC, advocacy groups, and the nuclear industry. The meeting is open to the public, and all attendees, including State, local, and Tribal governments not represented at the roundtable, will have an opportunity to offer comments and ask questions throughout the meeting.

The second day of the meeting will include a discussion of emergency preparedness-related issues that arose at the NRC/FEMA workshop during the 2005 National Radiological Emergency Preparedness Conference. This part of the meeting will be conducted in a town hall-type setting and all attendees are encouraged to participate in the discussion. The public meeting notice and agenda are provided as Enclosure 1 and have been posted on NRC's public website.

The NRC recognizes that State, local, and Tribal governments are the key to successful emergency planning, preparedness, and response. The NRC can support funding the travel and per diem for you or your designee to attend the meeting. If you prefer to designate someone to represent you at the meeting, your designee should be someone who is directly involved in the State's nuclear power plant emergency preparedness program. Alternatively, you may designate a representative from a local government organization who is directly involved in the State's nuclear power plant emergency preparedness program.

You or your designee should complete the Participant Travel Form (Enclosure 2) and provide the form to Ms. Sally Billings via fax: 301-816-5151, or e-mail: SAB3@NRC.GOV) by July 20, 2005. Ms. Billings can be reached at 301-415-6412.

In order to facilitate reimbursement for travel, you or your designee should follow the Travel Instructions provided in Enclosure 3. Please note that hotel and airline reservations should be made as soon as possible. Please mention "NRC Emergency Preparedness Public Meeting" while making hotel reservations.

For those stakeholders who cannot attend the meeting, the NRC will accept written comments until close of business on Monday, October 17, 2005 (must be post-marked no later than October 17, 2005 if sending by regular mail). These comments will receive the same consideration as those expressed at the meeting. In addition, the meeting will be transcribed, and the transcription will be made available on the NRC public website.

The NRC encourages all participants to frequently check the following website for the most current information on the meeting. New information will be added to this website periodically, as necessary:
http://www.nrc.gov/public-involve/public-meetings/stakeholder-mtngs-wksps.html

If you have any questions regarding the meeting, please contact Mr. Robert Moody at 301-415-1737, or via e-mail at rem2@nrc.gov.

I look forward to seeing you or your designee at the meeting.

Sincerely,

/RA/

Eric J. Leeds, Director
Division of Preparedness and Response
Office of Nuclear Security and Incident Response

Enclosure 1: Public Meeting Notice and Agenda
Enclosure 2: Participant Travel Form
Enclosure 3: Travel Instructions

cc w/o Enclosures 2 and 3:
Craig Conklin, FEMA HQ
Local Emergency Management Directors
State Radiation Control Program Directors
State Liaison Officers
NRC Regional State Liaison Officers

Enclosure 1

June 28, 2005

MEMORANDUM TO: Eric J. Leeds, Director
Division of Preparedness and Response
Office of Nuclear Security and Incident Response

FROM: Robert E. Moody, Sr. Emergency Preparedness Specialist/RA/
Emergency Preparedness Directorate
Division of Preparedness and Response
Office of Nuclear Security and Incident Response

SUBJECT: NOTICE OF A PUBLIC MEETING TO DISCUSS SELECTED TOPICS FOR THE COMPREHENSIVE REVIEW OF EMERGENCY PREPAREDNESS (EP) REGULATIONS AND GUIDANCE AND ENHANCEMENTS TO EP PROGRAMS FOR COMMERCIAL NUCLEAR POWER PLANTS

DATE & TIME: Wednesday, August 31, 2005, 8:30 a.m. - 5:00 p.m.
Thursday, September 1, 2005, 8:00 a.m. - 12:30 p.m.

LOCATION: Bethesda North Marriott Hotel and Conference Center
5701 Marinelli Road
North Bethesda, Maryland 20852

PURPOSES: To discuss selected topics for the comprehensive review of emergency preparedness (EP) regulations and guidance and enhancements to EP programs for commercial nuclear power plants. To discuss emergency preparedness-related issues that arose during the 2005 National Radiological Emergency Preparedness Conference, NRC/FEMA workshop.

PARTICIPANTS: The first day of the meeting will be conducted as a roundtable discussion among participants who have been invited to represent the broad spectrum of interests in the area of emergency preparedness. The spectrum includes local, State, and Tribal governments; DHS/FEMA and NRC officials; advocacy groups; and nuclear industry personnel. The meeting is open to the public. All attendees, including local, State, and Tribal governments not represented at the roundtable, will have an opportunity to offer comments and ask questions. The second day of the meeting will be conducted in a town hall-type setting.

CATEGORY*: This is a category 3 meeting. The public is invited to participate in this meeting by providing comments and asking questions throughout the meeting.

Enclosure: Agenda (ML051810177)

MEETING Robert Moody, 301-415-1737, rem2@nrc.gov

CONTACTS: Contact Francis "Chip" Cameron, 301-415-1642, fxc@nrc.gov regarding questions related to participation in the roundtable portion of the meeting.

* Meetings are open for interested members of the public, petitioners, interveners, or other parties to attend pursuant to the Commission Policy Statement on "Staff Meetings Open to the Public: Final Policy Statement," 67 *Federal Register* 36920, May 28, 2002.

AGENDA

PUBLIC MEETING ON SELECTED TOPICS FOR THE COMPREHENSIVE REVIEW OF EMERGENCY PREPAREDNESS (EP) REGULATIONS AND GUIDANCE AND ENHANCEMENTS TO EP PROGRAMS

Bethesda North Marriott Hotel and Conference Center
(Across from NRC Headquarters)
5701 Marinelli Road
North Bethesda, Maryland 20852
August 31 and September 1, 2005

Wednesday, August 31, 2005

8:30 a.m. Meeting objectives, format, ground-rules, participant introductions
F. Cameron, Facilitator

8:45 a.m. Welcome and opening remarks
R. Zimmerman, NRC

9:00 a.m. Background and history
N. Mamish, NRC

9:15 a.m. Overview of industry initiatives
A. Nelson, Nuclear Energy Institute

9:30 a.m. Calibration of meeting objectives and overarching issues
Roundtable participant discussion
Audience discussion

9:45 a.m. BREAK

10:00 a.m. Discussion of onsite enhancements:

- Security-based emergency action levels (EALs)
- Onsite protective actions
- Abbreviated notification to NRC
- Emergency response organization augmentation
- Security-based drill and exercise program

Context: T. Blount, NRC

Roundtable participant discussion

11:00 a.m. BREAK

11:15 a.m. Continued discussion of onsite enhancements
Audience discussion

12:00 p.m. LUNCH

1:00 p.m. Discussion of offsite aspects:

- Offsite protective actions
- Abbreviated notification to offsite response organizations
- Backup power to siren systems

Context: C. Conklin, FEMA

Roundtable participant discussion
Audience discussion

2:00 p.m. BREAK

2:15 p.m. Protective action recommendation guidance and related issues

Context: R. Moody, NRC

Roundtable participant discussion
Audience discussion

3:30 p.m. BREAK

3:45 p.m. Discussion of other emergency preparedness issues of concern
Audience discussion

5:00 p.m. Adjourn for the day

Thursday , September 1, 2005

8:00 a.m. Reconvene/Announcements

8:15 a.m. Observations regarding previous day discussions
Public comment and discussion
F. Cameron, Facilitator

9:00 a.m. 2005 National Radiological Emergency Preparedness Conference (NREP), NRC/FEMA Workshop "Parking Lot" Issues

- Sharing restricted information with offsite responders
- Resources to implement an integrated response
- Alternatives to public alerting
- NRC outreach activities
- Train/inform public and OROs

Context: N. Mamish, NRC
C. Conklin, FEMA

Public comment and discussion
F. Cameron, Facilitator

10:00 a.m. BREAK

10:15 a.m. Continued discussion of “Parking Lot” issues

11:15 a.m. BREAK

11:30 p.m. Discussion of other emergency preparedness issues of concern

12:15 p.m. Closing Remarks
N. Mamish

12:30 p.m. Adjourn meeting

Enclosure 2

PARTICIPANT TRAVEL FORM
FOR AUGUST 31-SEPTEMBER 1, 2005 PUBLIC MEETING

NAME: _____

STATE: _____

BUSINESS ADDRESS: _____

_____

_____

WORK PHONE NUMBER: _____

SS#: _____-_____-_____

TRAVEL DATES: _____

DEPARTURE CITY (AIRPORT): _____

DATE OF DEPARTURE: _____
Please note anything unusual and provide reason: _____

DATE OF RETURN: _____
Please note anything unusual and provide reason: _____

COST OF AIRFARE (from Carlson Travel): _____
Flight Number (e.g., UA 210) _____
Arrival Time (e.g., 4:23 p.m. July 9) _____

IF YOU ARE DRIVING, INDICATE ROUND-TRIP MILES: _____

LODGING ARRANGEMENTS MADE: (YES) ____ (NO) ____

Please send this form by July 20, 2005 to Ms. Sally Billings via email at SAB3@NRC.GOV, or FAX at 301-816-5151

Enclosure 3

TRAVEL INSTRUCTIONS
FOR AUGUST 31-SEPTEMBER 1, 2005 PUBLIC MEETING

NRC will provide invitational travel for the State Emergency Management Director (or designee) to attend the August 31-September 1, 2005 Public Meeting.

TRAVEL: Airline reservations can be made directly through Carlson Wagonlit Travel at 301-415-5006, or toll free at 888-455-4199; normal business hours are 8:00 a.m. - 5:00 p.m. (eastern time). Carlson Wagonlit Travel will e-mail you an electronic itinerary after the reservation has been made. Travel by car will be reimbursed at a rate of 40.5¢ per mile. However, the NRC will reimburse the lesser of these two: 1) cost of mileage plus lodging during the road travel, 2) minimum airfare.

GROUND TRANSPORTATION: If you are flying into Washington Ronald Reagan National Airport (DCA), you may take the YELLOW LINE Metro (Train) from the airport Metro station to the Gallery Place/Chinatown Metro station, or the BLUE LINE Metro (Train) to the Metro Center Metro station, then transfer to the RED LINE Metro (Train) in the direction of the Shady Grove Metro station. Get off at the WHITE FLINT Metro station. The Bethesda North Marriott Hotel and Conference Center is located at 5701 Marinelli Road across from the WHITE FLINT station (a map of the Metro system is available at http://www.wmata.com/metrorail/systemmap.cfm). Two shuttle services for airports in the Washington area are Super Shuttle: 1-800-BLUE-VAN and Airport Shuttle: 1-800-517-5288.

EXPENSES: The State Emergency Management Director (or designee) will be reimbursed for expenses in accordance with Federal travel regulations. A voucher with travel instructions will be provided at the meeting. Receipts are necessary to claim any expenses of $75.00 or more. Telephone calls will not be reimbursed by NRC. At the completion of the travel, participants will submit to the NRC the completed travel voucher with hotel and transportation receipts (no receipts for Metro rides are required), and the NRC will reimburse the travel expenses according to the NRC "Invitational Travel" policy and procedures. {*The per diem for Rockville is $153.00 (plus tax) for lodging and $51.00 for meals and miscellaneous expenses. Three quarters (¾) of the per diem of $51.00 will be provided for the travel days (August 31st and September 1st, 2005)}.*

LODGING: Participants should make hotel reservations with Bethesda North Marriott Hotel and Conference Center. Please mention "NRC Emergency Preparedness Public Meeting" while making reservation. The government rate is $153.00 (plus tax) per room per night. The hotel is located at 5701 Marinelli Road, North Bethesda, Maryland 20852. Ph: 301-822-9200; Toll Free: 800-859-8003; FAX: 301-822-9201; web:

http://marriott.com/property/propertypage.mi?marshaCode=WASBN

Any questions about, or changes in, travel should be directed to Ms. Sally Billings at

301-415-6412; FAX: 301-816-5151; e-mail: SAB3@NRC.GOV