

**NRC/NSIR September, October & November 2003 Monthly Review and Approval of
DOE/Commercial Work Prior to Payment**

JCN: M-1124 (formerly A-9082, M-0396 and M-1120)
TITLE: NMMSS (Nuclear Materials Management and Safeguards System)
TASK ORDER NO./TITLE:

IF YOU ANSWER "NO" TO ANY OF QUESTIONS 1 THROUGH 5, OR "YES" TO 6, PROVIDE EXPLANATION IN THE COMMENTS SECTION OR ON A SEPARATE ATTACHMENT

| QUESTIONS | YES | NO | N/A |
|---|-----|----|-----|
| 1. Did contractor submit required deliverables and meet scheduled milestones during the billing period? | | X | |
| 2. Are the labor hours, travel, subcontract, equipment, and other direct costs reasonable and commensurate for the type and nature of work completed during the billing period? | X | | |
| 3. Is the contractor using personnel with required skills to ensure efficient and effective performance? (Not applicable to fixed price contracts.) | x | | |
| 4. Is the quality of the deliverables and/or service acceptable and in compliance with the terms of the contract? | X | | |
| 5. Has the NRC met its contractual obligations during the billing period including provision of government furnished property and timely review and comment on reports/deliverables? | X | | |
| 6. Are you aware of any present or future problems that may adversely affect contractor performance and/or costs? | | X | |

Comments:

- 1) The September, October and November 2003 technical Monthly Letter Status Reports (MLSR) were received from the sub-contractor by the specified time period. As of today, the associated fiscal MLSR's from DOE-Savannah River Site, for September and October 2003, have not arrived. These fiscal MLSR from DOE were not delivered within the time period that DOE has stated it would supply them, i.e., about one month after DOE-Savannah River received the technical MLSR from the sub-contractor. We hope that this response will remind DOE that it has an obligation to send monthly fiscal summaries to us for this contract. We have received the fiscal MLSR only for the month of January 2003 this calendar year. We urge DOE to promptly forward us the fiscal reports for the remaining months of 2003, i.e., February through October which are overdue.**
- 2) We have noted that the number of hours that the sub-contractor state are directly billable to the NRC have continued to increase. We plan to seek clarification from the sub-contractor why the hours have increased so greatly at the January 15, 2004 meeting at the sub-contractors office. The January 15 meeting was requested by the sub-contractor for the purpose of discussing various NMMSS operations issues that they have and wish to discuss with the NRC.**

1. Signature - Technical Project Manager (TPM), Brian G. Horn /RA/ Date 12/24/2003

2. Signature - Section Chief, Vonna Ordaz /RA/ Date 12/ 24 / 2003