

JUN 16 2005

NOTE TO: DAF

FROM: Robert B. Webber



SUBJECT: CLOSEOUT OF NRC-33-02-323 WITH PLATTS/THE MCGRAW-HILL COMPANIES, INC.

The subject contract expired December 31, 2002. The contractor has been paid in full in the amount of \$104,613.60. The contractor has been mailed two requests for closeout documents. The second request was sent via certified mail on May 2, 2005, and received by the contractor on May 5, 2005 (see attached). The second request stated the contract would be unilaterally closed by the Government, if the contractor did not return the closeout forms within 15 days after receipt of the notice. Therefore, Division of Contracts is closing the subject contract unilaterally.

The contract is hereby considered closed.

Should you have any questions, contact Sharlene McCubbin, Contract Specialist, on (301) 415-6565 or Heriberto (Eddie) Colón, Jr., Contract Specialist, on (301) 415-7135.

Enclosure(s):
As stated

TEMPLATE - ADM001

SISP REVIEW COMPLETE

ADM002

SENDER COMPLETE THIS SECTION

- Complete Items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

PLATTS
 The McCraw-Hill Companies ^{Inc}
 Attn: David Lemma
 2 Penn Plaza 25th Floor
 New York, NY 10121

2. *(Faint handwritten text)*

PSI

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Shawn Brown*

- Agent
- Addressee

B. Received by (Printed Name)

S. Brown

C. Date of Delivery

05/03

D. Is delivery address different from item 1? Yes

If YES, enter delivery address below: No

33 02-323

3. Service Type

- Certified Mail
- Registered
- Insured Mail
- Express Mail
- Return Receipt for Merchandise
- C.O.D.

4. Restricted Delivery? (Extra Fee)

Yes

MAY - 2 2005

PLATTS
The McGraw-Hill Companies Inc.
ATTN: Dawn Lemma
2 Penn Plaza, 25th Floor
New York, NY 10121

Dear Ms. Lemma:

SUBJECT: CLOSEOUT OF CONTRACT NO. NRC-33-02-323 (SECOND REQUEST)

This is the U.S. Nuclear Regulatory Commission's (NRC) second request for final closeout documents. The subject contract expired on 12/31/2002, and we are initiating closeout.

NRC paid PLATTS \$104,613.60 on May 23, 2002. In accordance with FAR Clause 4.804-4 - Physically Completed Contracts, PLATTS has performed all services and the Government has accepted these services. Therefore, this contract is considered physically complete.

Please complete the enclosed Contractor Release, Property Certification, and the Negative Patent/Copyright Certification form and return them to the address below. If negative reports are appropriate, statements to that effect are required.

U.S. Nuclear Regulatory Commission
ATTN: Sharlene McCubbin, or Heriberto (Eddie) Colón, Jr.
Division of Contracts, MS T-7-I2
Office of Administration
Washington, DC 20555

If the NRC does not receive the attached forms within 15 days after receipt of this letter, the NRC will unilaterally close the contract, and the Government shall hereby be released from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract.

Enclosed for your review is also a copy of the Contractor Performance Report. Should you want to make comments, you may return a copy to the NRC.

If you have any questions regarding this matter, please contact me on (301) 415-6565 or Heriberto (Eddie) Colón, Jr., Contract Specialist, on (301) 415-7135.

Sincerely,

Sharlene McCubbin, Contract Specialist
Contract Management Branch No. 1
Division of Contracts
Office of Administration

Enclosure: As stated

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