



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

June 3, 2005

Paula W. Caldwell
C/O Innovative Technology Group, Inc.
4413 Hunt Chase Drive
Bowie, MD 20720

SUBJECT: CLOSEOUT OF CONTRACT NRC-03-02-039

Dear Ms Caldwell:

Since Innovative Technology Group, Inc. went out of business as of May 01, 2005, we are initiating closeout action. However, pending completion of all required closeout requirements, it is necessary to deobligate excess funds remaining under this contract for other immediate agency requirements. Therefore, the following funds are being unilaterally deobligated under this contract:

Task Order No. 2, Mod. 2	Task Order No. 4, Mod. 1
31X0200; BOC: 252A; JCN: J3037	31X0200; BOC: 252A; JCN: J3037
B&R: 32015101112 (\$1,624.68)	B&R: 52015111112 (\$13,301.97)
B&R: 42015101112 (\$2,597.03)	

The period of performance under the basic contract is being revised as follows:

"F.3 DURATION OF CONTRACT PERIOD (MAR 1987) ALT 4 (JUN 1988)

The ordering period for this contract shall commence on September 30, 2002 and will expire on May 01, 2005."

In addition, please complete the enclosed Final Release Form, Property Certification form, as well as the reports required by the clauses on the contract related to Patents, Copyrights and return them to the address below. If negative reports are appropriate, statements to that effect are required.

U.S. Nuclear Regulatory Commission
Attn: Sharlene McCubbin, CMB1
Division of Contracts
Office of Administration
Washington, DC 20555

TEMPLATE - ADM001

SISP REVIEW COMPLETE

ADM002

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In addition to the final reports above, please submit final invoices for remaining fixed fee as follows:

T.O. 1	\$ 737.71
T.O. 2	\$1,069.44
T.O. 4	\$1,064.17

You may submit this as one final invoice as long as the task orders are identified individually.

If you have any questions regarding this action, please contact Sharlene McCubbin on (301) 415-6565.

Sincerely,



Sharon Stewart, Contracting Officer
Contract Management Branch 2
Division of Contracts
Office of Administration