

<b>NRC FORM 64</b> (MM-YYYY) NRCMD 14.1 Exception to SF 1012 Approved by NARS 10-81		<b>U.S. NUCLEAR REGULATORY COMMISSION</b> <b>TRAVEL VOUCHER (PART 1)</b> <b>FOLLOW INSTRUCTIONS</b>			<b>APPROVED BY OMB: NO. 3150-0192</b> <b>EXPIRES: MM/DD/YYYY</b> <small>Estimated burden per response to comply with this voluntary collection request: 1 hour for NRC Forms 64 and 64A or 64B. NRC uses the information to authorize payment for official travel. Forward comments regarding burden estimate to the Records and FOIA Privacy Services Branch (T-5 F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by e-mail to infocclcts@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NE08-10202, (3150-0192), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.</small>		
1. AUTHORIZATION NUMBER		2. SOCIAL SECURITY NO.					
3. NAME (Last, First, Middle Initial)			4. OFFICE TELEPHONE				
5. MAILING ADDRESS (include ZIP Code)					6. RECLAIM VOUCHER YES <input type="checkbox"/> NO <input type="checkbox"/>		
9. OFFICIAL DUTY STATION (City and State)					7. VOUCHER STATUS PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/>		
10. RESIDENCE (City and State)					8. TRAVEL PERIOD(S) A. FROM (MM/DD/YYYY)      B. TO (MM/DD/YYYY)		
13. TYPE OF TRAVEL <input type="checkbox"/> CONUS/DOMESTIC <input type="checkbox"/> NONFOREIGN OUTSIDE CONUS <input type="checkbox"/> FOREIGN <input type="checkbox"/> COS		14. METHOD OF PAYMENT HEADQUARTERS TO BE PAID BY EFT <input type="checkbox"/> EFT PAYMENT TO ALTERNATE ACCOUNT <input type="checkbox"/> OTHER _____		15. AIRLINE ACCOMMODATIONS <input type="checkbox"/> FIRST CLASS <input type="checkbox"/> OTHER PREMIUM CLASS <input type="checkbox"/> FREE UPGRADE <input type="checkbox"/> NON-CONTRACT			
17. TRANSPORTATION METHOD OF PAYMENT GTR/GTS ACCT/GOVT ISSUED CARD/CASH (Identify below)		18. CARRIER	19. TRANSPORTATION GTR OR TICKET NUMBER	20. AMOUNT			
21. TRAVELER'S CERTIFICATION. I HEREBY ASSIGN TO THE UNITED STATES ANY RIGHT I MAY HAVE AGAINST ANY PARTIES IN CONNECTION WITH REIMBURSABLE TRANSPORTATION CHARGES DESCRIBED ABOVE, PURCHASED UNDER CASH PAYMENT PROCEDURES.					TRAVELER'S INITIALS		
22. READ CAREFULLY (If voucher includes any of the following, mark the appropriate boxes.) <input type="checkbox"/> REFUND DUE ON UNUSED TICKET, PARTIAL TICKET, AND/OR REFUND SLIP (Explain in Part 2 and attach to front of voucher) <input type="checkbox"/> REMITTANCE ATTACHED IN THE AMOUNT OF \$ _____					23. TRAVEL ADVANCE TOTAL ADVANCE RECEIVED (Traveler Must Complete) ATM OTHER		
24. I CERTIFY THAT THIS VOUCHER IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED BY ME.					DATE		
SIGNATURE - TRAVELER*					FOR EXAMINER USE		
Printed Name of Traveler: _____					AMOUNT TO BE APPLIED		
25. THIS VOUCHER IS APPROVED.					DATE		
SIGNATURE - APPROVING OFFICIAL					BALANCE DUE		
Printed Name of Approving Official: _____					NET TO TRAVELER		
27. TRAVELER DESIGNATION					26. EXAMINER'S ADJUSTMENTS		
I DESIGNATE _____ TO RECEIVE CASH PAYMENT OF THIS TRAVEL VOUCHER. I ACCEPT RESPONSIBILITY FOR THE PAYMENT ONCE THE IMPREST FUND CASHIER PROPERLY DISBURSES THE CASH TO MY DESIGNEE.					EXAMINED BY		
SIGNATURE - TRAVELER					DATE		
28. CASH PAYMENT OF TRAVEL VOUCHER (For Cashier Use)					29. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT		
RECEIVED CASH IN		FOR			SIGNATURE - AUTHORIZED CERTIFYING OFFICER		
THE AMOUNT OF: \$		DATE	NRC BADGE NUMBER		DATE		
30. ACCOUNTING CLASSIFICATION (For Division of Accounting and Finance Use)							
A. COST	B. PURPOSE CODE	C. BFY	D. COST ORGANIZATION CODE	E. JOB CODE	F. (2110-S) SUBSISTENCE AND OTHER	G. (2120-D) COMMON CARRIER	H. TOTAL
DOMESTIC							
FOREIGN							

\* Fraudulent Claim - Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment of not more than 5 years or both (18 U.S.C. 287; id. 1001)

NRC FORM 64 (MM-YYYY)

TRAVELER'S COPY   
  ADVANCE COPY   
  MEMORANDUM   
  AUTHORIZATION   
  AUDIT   
  FUNDS CONTROL