



National Institutes of Health
National Institute of
Environmental Health Sciences
P. O. Box 12233
Research Triangle Park, NC 27709
Website: www.niehs.nih.gov

April 8, 2005

32-12358-01
03005546

U.S. Nuclear Regulatory Commission
Region II
Sam Nunn Atlanta Federal Center
61 Forsyth Street, SW., Suite 23T85
Atlanta, Georgia 30303-8931

STATEMENT OF INTENT

As Allottee for the National Institute of Environmental Health Sciences, I exercise express authority and responsibility to request from the Department of Health and Human Services funds for decommissioning activities associated with operations authorized by U.S. Nuclear Regulatory Commission Materials License No. 32-12358-01. The Department of Health and Human Services Administrative Accounting Manual, Chapter 2-10-40, establishes this authority. Within this authority, I intend to request that funds be made available when necessary in the amount of \$1,125,000.00 to decommission the National Institute of Environmental Health Sciences, 111 T.W. Alexander Drive, Research Triangle Park, North Carolina 27709. I intend to request and obtain these funds sufficiently in advance of decommissioning to prevent delay of required activities.

A copy of Chapter 2-10-40 of the Department of Health and Human Services Administrative Accounting Manual is enclosed as evidence that I am authorized to represent the National Institute of Environmental Health Sciences in this transaction.

Kenneth Olden, Ph.D., Sc.D., L.H.D.
Director

Enclosure:
Copy of Manuel Chapter 2-10-40

NONNEGOTIABLE

REC'D IN LAT 4/20/2005

136899

UNCLASSIFIED MATERIALS-002

Department of Health and Human Services Administrative Accounting Manual

2-10-40 RESPONSIBILITIES AND FUNCTIONS OF INDIVIDUALS

Various persons play a role in the financial management of an organization, and all interact in some way in handling the transactions and documents that effect the appropriation and fund balances.

A. Allottee

An allottee is a person who receives an allotment and is charged with the responsibility of: (1) administering the allotted funds for the purpose allotted, (2) conforming to any limitations included in the allotment and applying the limitations of the appropriation act and other governing law, (3) complying with the antideficiency statute, and (4) ensuring that obligations are prevalidated for fund availability prior to release. The allottee is subject to the penalties imposed for any violation of the terms of the allotment.

It is preferable that an allottee be an operating official who has responsibility for program performance of an entire program, a specific identifiable portion of a program, or a distinct operation and who is in a position to determine relative essentiality of various desirable expenditures to carry out the assigned mission. The authority of the allottee to incur obligations does not, however, give the allottee the authority of a contracting officer, personnel officer, etc.

It is normally not desirable to make staff officers (i.e., the accountant, the personnel officer or the general services officer) the allottee. These staff officers play an important role in fund control, the incurrence of obligations and in support of the operating officials requirements but normally they do not have responsibility for determining relative essentiality of expenditures. Rather, they facilitate carrying out the determinations of the operating officials.

This is to acknowledge the receipt of your letter/application dated

4/8/2005, and to inform you that the initial processing which includes an administrative review has been performed.

FINANCIAL ASSISTANCE 32-12358-01
There were no administrative omissions. Your application was assigned to a technical reviewer. Please note that the technical review may identify additional omissions or require additional information.

Please provide to this office within 30 days of your receipt of this card

A copy of your action has been forwarded to our License Fee & Accounts Receivable Branch, who will contact you separately if there is a fee issue involved.

Your action has been assigned **Mail Control Number** 136889.
When calling to inquire about this action, please refer to this control number.
You may call us on (610) 337-5398, or 337-5260.

(FOR LFMS USE)
INFORMATION FROM LTS

BETWEEN:

License Fee Management Branch, ARM
and
Regional Licensing Sections

: Program Code: 03610
: Status Code: 0
: Fee Category: EX 3L 3E
: Exp. Date: 20140430
: Fee Comments: _____
: Decom Fin Assur Req'd: Y
: ::::::::::::::::::::::::::::::::::::::

LICENSE FEE TRANSMITTAL

A. REGION I

1. APPLICATION ATTACHED

Applicant/Licensee: HEALTH & HUMAN SERVICES, DEPT. OF
Received Date: 20050420
Docket No: 3005596
Control No.: 136899
License No.: 32-12358-01
Action Type: Fin. Assurance

2. FEE ATTACHED

Amount: _____
Check No.: _____

3. COMMENTS

Signed M. A. Perkins
Date 4/2/05

B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered /__/)

1. Fee Category and Amount: _____

2. Correct Fee Paid. Application may be processed for:

Amendment _____
Renewal _____
License _____

3. OTHER _____

Signed _____
Date _____