

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

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2. AMENDMENT/MODIFICATION NO. M010		3. EFFECTIVE DATE JAN 31 2005	4. REQUISITION/PURCHASE REQ. NO. rec 11/4/04 NSR-05-145	5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts, CMB3 Attn: Manon Butt, Cont Spc, 301-415-7035 Mail Stop T-7-I-2 Washington, DC 20555		CODE 3100	7. ADMINISTERED BY (If other than Item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop T-7-I-2 Washington, DC 20555	
			CODE 3100	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(X)	9A. AMENDMENT OF SOLICITATION NO.
INFORMATION MANUFACTURING CORPORATION Attn: Timi M. Scaletta, Assistant Director of Contracts 310 State Route 956 Rocket Center WV 26726			9B. DATED (SEE ITEM 11)
CODE			10A. MODIFICATION OF CONTRACT/ORDER NO. GS35F0522J NRC-33-03-341
FACILITY CODE		X	10B. DATED (SEE ITEM 13) 09-06-2003

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) B&R No: 511-15-11C-398 JCN: R1138 BOC: 252A
App No: 31X0200.511 DUNS #133332135 Obligate \$53,333.44

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Changes - FAR 52.243-2

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
This order is modified to add Task 16, Office of Nuclear Security and Incident Response (NSIR) ADAMS Document Processing Support Services, to increase funding, and to increase ceiling amounts, as described in the following pages.

Information Manufacturing Corporation (IMC) Contact:
Timi M. Scaletta, Assistant Director of Contracts, phone 304-726-4407, fax 304-726-4768, IMC phone 304-726-4809

NRC Project Officer: Keith R. Shaw Sr., OCIO/IRSD/ISB, Mail Stop O-3-H-8, phone 301-415-3801, email KRS@nrc.gov

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Richard J. Throne Director of Administration + Contracts		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Robert B. Webber Contracting Officer	
15B. CONTRACTOR/OFFEROR <i>Richard J. Throne</i> (Signature of person authorized to sign)	15C. DATE SIGNED 1/31/05	16B. UNITED STATES OF AMERICA BY <i>[Signature]</i> (Signature of Contracting Officer)	16C. DATE SIGNED 1/29/05

STANDARD FORM 30 (REV. 10-83)

TEMPLATE - ADM001

ADM002

SISP Review Complete

The purpose of this modification is to:

- 1) Add Task 18, Office of Nuclear Security and Incident Response (NSIR) ADAMS Document Processing Support Services.
- 2) Increase the funding amount in the order by \$53,333.44, from \$3,640,731.66 to \$3,694,065.10.
- 3) Increase the ceiling amount for the Base Period of the order by \$53,333.44, from \$5,538,581.43 to \$5,591,914.87.
- 4) Increase the ceiling amount for Option Year One by \$85,279.76, from \$3,000,460.52 to \$3,085,740.28.
- 5) Increase the ceiling amount for Option Year Two by \$88,171.28, from \$2,903,218.36 to \$2,991,389.64.
- 6) Increase the ceiling amount for Option Year Three by \$91,163.20, from \$2,569,003.00 to \$2,660,166.20.

Accordingly, the order is hereby modified as follows:

- 1) Add Task 18, Office of Nuclear Security and Incident Response (NSIR) ADAMS Document Processing Support Services, as described, and at the rates specified in the Price Schedule. The period of performance for Task 18 is from January 31, 2005 through September 5, 2005, and may be extended at the option of the Government for three additional one-year periods.

C.4.18 Task 18 - Nuclear Security and Incident Response (NSIR) ADAMS Document Processing Support Services

- The NRC is seeking contractor support to implement ADAMS document processing support services for the Office of Nuclear Security and Incident Response (NSIR) secure ADAMS (also known as "E-Safe"). This effort will consist of a Production Pilot from January 31, 2005, through the end of the second contract year, September 5, 2005. E-Safe a separate FileNet Library is a component of ADAMS that will be used by NRC to manage classified and safeguards (SGI) documents (Official Agency Records (OARs)) in a secure environment. The work will be performed in secure space located in the NRC Two White Flint North (TWFN) building. The NRC will provide all the equipment required to scan and add documents to the system. This equipment shall not be considered government furnished equipment under the contract and does not need to be included in the contractor maintained GFE listing.

Period of Performance

The initial Period of Performance (POP) for this effort will be from January 31, 2005 through the end of the second contract year, September 5, 2005, for safeguards documents.

Training

The contractor shall cross-train staff to ensure that effort is staffed each and every workday. There will be a 20 day training period from January 31, 2005 through February 28, 2005, for contractor staff including backup staff that are assigned to this task with the full-scale Production Pilot starting on March 1, 2005 and ending on September 5, 2005. The NSIR staff shall provide profiling guidance and serve as Technical Advisors, addressing questions or resolving problems the contractor may encounter when processing documents. NSIR will also assign a Task Manager who shall be responsible for managing this task and approving costs associated with this effort. The NRC estimates that one staff (FTE) will be required to provide these services each and every workday during the full-scale Production Pilot.

The contractor staff assigned to this task shall be responsible for performing the following basic document processing tasks:

- Document Receipt
- Document Preparation/Recompilation
- Scanning/Imaging/Text Processing
- Document Indexing (Profiling/Profile Quality Control)
- Declaring Documents Official Agency Records (OARs)
- Filing (ForeMost) Official Agency Records (OARs)
- Document Distribution (E-Rids)

Contractor staff assigned to this task including back-up staff must be approved for access to NRC sensitive information technology systems at the IT-Level-I. The contractor staff shall also be responsible for handling the information in accordance with NRC Management Directive 12.2, "NRC Classified Information Security Program" and NRC Management Directive 12.6, "NRC Sensitive Unclassified Information Security Program." The contractor shall include statistics for this task in the Daily Production Indicators Report and the Monthly Progress Report.

The contractor shall be responsible for developing standard operating procedures for processing documents into the system 60 days after the start of the full-scale Production Pilot. The procedures should cover the steps used for each task. Within 15 days after the procedures are approved by the NSIR Task Manager, the contractor shall incorporate the procedures into the ADAMS Document Processing Center (DPC) Standard Operating Procedures (SOP) manual as a separate section. Any changes to the procedure must be approved by the NSIR Task Manager. The contractor shall follow the requirements in Section C.4.1.5 to update the ADAMS DPC SOP manual to reflect changes approved by the NSIR Task Manager.

The NRC may decide to continue full scale processing after the completion of the Production Pilot on September 5, 2005. Therefore, this task includes three optional contract years through the end of the contract which expires on September 5, 2008. Exercise of the optional periods is subject to the availability of funds and management approval. Should the optional periods be

exercised, it will be done by written modification to the contract. This modification may define actual processing volumes requiring an updated cost proposal from the contractor.

NRC-33-03-341, Task 18, Price Schedule

Base Year 2 - Period Jan. 31, 2005 - Sept. 5, 2005			
Labor Category	Year 2 Rate	Hours	Price
Project Analyst I Index Specialist IV	[REDACTED]	[REDACTED]	\$50,598.24 \$ 2,735.20
Total		[REDACTED]	\$53,333.44

Option Year 1 - Sept. 6, 2005 - Sept. 5, 2006			
Labor Category	Year 3 Rate	Hours	Price
Project Analyst I	[REDACTED]	[REDACTED]	\$85,279.76
Total		[REDACTED]	\$85,279.76

Option Year 2 - Sept. 6, 2006 - Sept. 5, 2007			
Labor Category	Year 4 Rate	Hours	Price
Project Analyst I	[REDACTED]	[REDACTED]	\$88,171.28
Total		[REDACTED]	\$88,171.28

Option Year 3 - Sept. 6, 2007 - Sept. 5, 2008			
Labor Category	Year 5 Rate	Hours	Price
Project Analyst I	[REDACTED]	[REDACTED]	\$91,163.20
Total		[REDACTED]	\$91,163.20

2) Optional Form 347, under Item 17 Schedule, second paragraph, as modified in Modification 5, is deleted in its entirety and substituted with the following in lieu thereof:

"The total estimated ceiling amount of this delivery order for the services ordered, delivered, and accepted under this order is \$5,591,914.87."

3) Optional Form 347, under Item 17 Schedule, third paragraph, first sentence, as modified in Modification 9, is deleted in its entirety and substituted with the following in lieu thereof:

"The amount presently obligated with respect to this order is \$3,694,065.10."

4) Optional Form 348, under the Schedule, fourth and fifth sentences, as modified in Modification 1, are deleted in their entirety and substituted with the following in lieu thereof:

"The total estimated amount of this order for Option Period One is \$3,085,740.28.
The total estimated amount of this order for Option Period Two is \$2,991,389.64."

5) Optional Form 348, under the Schedule, sixth sentence, is deleted in its entirety and substituted with the following in lieu thereof:

"The total estimated amount of this order for Option Period Three is \$2,660,166.20."

The following is a summary of obligations from the date of award through the date of this modification:

FY2003 OBLIGATIONS	\$1,114,731.66
FY2004 OBLIGATIONS	\$2,154,000.00
FY2005 OBLIGATIONS	\$ 425,333.44
TOTAL NRC OBLIGATIONS	\$3,694,065.10

This modification obligates FY 2005 funds in the amount of \$53,333.44.

All other terms and conditions of the subject contract remain unchanged.