

TRANSMISSION VERIFICATION REPORT

TIME : 02/07/2005 18:18  
NAME : USNRC  
FAX : 6308299782  
TEL : 6308299782

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UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION III  
801 Warrenville Road, Suite 255  
Lisle, Illinois 60532-4351

TELEFAX TRANSMITTAL

DATE: 2/7/05 NUMBER OF PAGES: 2  
(including this page)

SEND TO: DAWN EDWARDS

LOCATION: MPC

FAX NUMBER: 734-662-9224  VERIFY BY CALLING SENDER

FROM: (SENDER) Colleen Carol Casey

TELEPHONE NUMBER: 630-829-984 FAX NUMBER: 630-829-9782

If you do not receive the complete fax transmittal, please contact the sender as soon as possible at the telephone number provided above.

MESSAGE

*Please call me if you have questions.*

*Thank you*

COLLEEN CAROL CASEY  
MATERIALS LICENSING BRANCH  
UNITED STATES NUCLEAR REGULATORY COMMISSION

REGION III  
2443 WARRENVILLE ROAD  
LISLE, ILLINOIS 60532-4352  
OFFICE: (630)-829-9841 FAX: (630) 515-1259 OR 630-829-9782

CONVERSATION RECORD | TIME | DATE

ACTUALLY FAXED? YES.

2/7/05

NAME OF PERSON(S) CONTACTED ORGANIZATION TELEPHONE NO.

Dawn Edwards consultant for North Ottawa Community Hospital 734-662-3197  
fax no: 734-662-9224

SUBJECT  
License No.: 21-13963-01 Control No.: 313952

SUMMARY  
We have reviewed your letter dated 11/23/04, requesting an amendment to your byproduct materials license and find that we need additional information as follows:

10 CFR 35.24(b) requires, in part, that a licensee's management shall appoint a Radiation Safety Officer who agrees, in writing, to be responsible for implementing the radiation protection program.

Please submit a letter, currently dated and signed by Michael A. Schmitt, MD stating that he accepts the position as RSO for this license and that he understands the duties and responsibilities associated with this position.

We will be unable to continue processing your request until we receive this letter.

ACTION REQUIRED

Submit the requested information within 7 calendar days (by 2/14, 2005) by referencing control number 313952 to facilitate proper handling. If we do not receive an adequate response by this date, we will VOID the current action without prejudice to resubmission at a later date and without further notice to you. Upon receipt of your response we will resume our review. Address your written response to my attention at the above address to facilitate proper handling.

PLEASE NOTE THAT A "VOID" IS AN ADMINISTRATIVE PROCEDURE THAT PUTS YOUR AMENDMENT REQUEST "ON HOLD" (TAKES IT OUT OF OUR ACTIVE CASEWORK DATABASE) UNTIL YOU REACTIVATE IT VIA A WRITTEN RESPONSE.

PLEASE DIRECT ANY QUESTIONS YOU MAY HAVE TO ME AT 630-829-9841.

NAME OF PERSON DOCUMENTING CONVERSATION SIGNATURE DATE

Colleen Carol Casey

Colleen Carol Casey

2/7/2005

Please note that on October 25, 2004, the NRC suspended public access to ADAMS, and initiated an additional security review of publicly available documents to ensure that potentially sensitive information is removed from the ADAMS database accessible through the NRC's web site. Interested members of the public may obtain copies of the referenced documents for review and/or copying by contacting the Public Document Room pending resumption of public access to ADAMS. The NRC Public Document Room is located at NRC Headquarters in Rockville, MD, and can be contacted at 800-397-4209 or 301-415-4737 or [pdr@nrc.gov](mailto:pdr@nrc.gov).