

TELEPHONE CONVERSATION RECORD	Date: March 17, 2005	Time: 09:30
Mail Control No.: N/A Inspection No.: N/A	License No.: 45-25072-01	Docket No.: 030-31356
Person Called: David E. Kidd, Radiation Safety Officer	Licensee: S. R. Draper Comapny, Inc.	Telephone No.: 540-774-4419
Person Calling: Steven Courtemanche/(610) 337-5075		
Subject: Non-receipt of renewal application.		
<p><u>Summary:</u> I spoke with Mr. Kidd about the regional NRC office not receiving a renewal application as of this date and the license expiring on March 31, 2005. He took my phone number and stated that he would look into the matter.</p> <p>09:45 Mr. Kidd called back and stated that they had sent monies to the NRC. I informed Mr. Kidd that the monies to which he referred were payments for annual fees and did not involve renewing the license. The license is based on practices and regulations from 1995 and, in November 2001, a guidance document was sent out to aid licensees applying for renewal of the license as well as amendments to the license, i.e., NUREG-1556, Volume 1. Mr. Kidd indicated that a co-worker was responsible for putting together applications but was currently out of the office. I requested that Mr. Kidd have a letter put together requesting that the license be renewed pending the submission of the completed application so that the license would not expire. If the license should expire, the licensee would have to submit a request for a new license, which would cost a fee, and place all of their equipment in storage until the new license was issued.</p>		
Action Required/Taken: Place into ADAMS.		
Prepared by Steven Courtemanche	Date: March 17, 2005	