

March 18, 2005

NOTE TO: Brian G. Horns, International Safeguard Technical Analyst  
Fuel Cycle and Special Security Programs Section  
Nuclear Security Policy Project Directorate, DNS/NSIR

FROM: Chia-Ling Lee, Program Support Assistant  
Administrative Management Team, PMDA/NSIR

SUBJECT: INFORMATION COLLECTION - IAEA N-71, Design Information Questionnaire

The Office of the Chief Information Officer (OCIO) recently requested our review and update of information collection requirements for the subject clearance which expires July 31, 2005. This long lead time is necessary to ensure adequate time for NRC internal review, solicitation of public comments, and OMB review and clearance prior to the OMB clearance expiration date.

The Paperwork Reduction Act of 1995 established new requirements: two Federal Register Notices must now be published. The first notice allows the public 60 days to comment on our intention to seek OMB approval for a renewal of the information collection. The second notice is published for a 30-day comment period at the time of the submittal to OMB.

In order to meet the deadline for submission of the final notice (30-day notice) to OCIO, I need your review and update of the attached Final Supporting Statement by April 22, 2005. Due to the events that took place on September 11, 2001, OMB receipts of clearance packages will be delayed by increased mail security measures. It is extremely important that we meet this date so we leave adequate time for our packages to reach OMB in a timely fashion.

There has been a change in the level of information that the Agency must provide in all OMB clearance packages. The agency is required to adequately justify in its OMB clearance submittal the basis for its burden estimates (item 8. of the Supporting Statement). OMB will no longer accept a basis that does not involve consultation with the respondent universe, e.g., "staff's best estimate."

If we receive comments as a result of our 30-day notice, we will have to address them in our Final Supporting Statement.

For your convenience, I have created a package in ADAMS which contains the Final Supporting Statement and the Federal Register Notice for you to update. **The ADAMS Accession Number is ML050770362.**

Attachment: As stated

All estimates for this information collection should be for the 3-year period from May 1, 2005 - April 30, 2008. **The current fee rate is \$157.00.** Thanks for your help. Please call 415-6423 if you need assistance.

Attachments:

As stated

cc: w/attachments

Division Director/Deputy Director

Branch Chief

Section Chief

ADAMS Accession Number: **ML ML050770362**