

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

PAGE

OF PAGE

2. AMENDMENT/MODIFICATION NO.

M002

3. EFFECTIVE DATE

JAN 11 2005

4. REQUISITION/PURCHASE REQ. NO. rec 12/17/04

DR-33-04-318

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

U.S. Nuclear Regulatory Commission
Division of Contracts, CMB3
Attn: Manon Butt, Con Spec, 301-415-7035
Two White Flint North, MS T-7-I-2
Washington DC 20555

7. ADMINISTERED BY (If other than Item 6)

CODE

U.S. Nuclear Regulatory Commission
Division of Contracts
Two White Flint North, MS T-7-I-2

Washington DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

MANAGEMENT CONCEPTS INC
Attn: Evelyn Aponte-Sacks, 703-270-4135

8230 LEESBURG PIKE
SUITE 800
VIENNA VA 221822641

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.
GS02F0010J DR-33-04-318

10B. DATED (SEE ITEM 13)
04-06-2004

CODE

FACILITY CODE

X

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

B&R No: 510-15-5C1-118 JCN: J1134 BOC: 251F

App No: 31X0200.510 DUNS # 082355652 Obligate \$10,614.95

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority) Bilateral modification, mutual agreement of the parties

X

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Reference NRC Order DR-33-04-318 dated April 6, 2004 for Project Management Training to be provided on-site at NRC Headquarters and any subsequent modifications.

The purpose of this modification is to make the following course changes:

1. Integrated Cost and Schedule Control course - move from the Base Year to Option Year One.
2. Leadership and Communication Skills for Project Managers - move one session from Option Year One to the Base Year.
3. Leadership and Communication Skills for Project Managers - eliminate one session from Option Year One.
(Changes 2 and 3 will result in only one session of Leadership and Communication Skills for PMs in Option Year One.)
4. Customization of Integrated Cost and Schedule Control course to meet NRC specific requirements, not to exceed \$4,000.
5. Customization of Defining and Managing IT Project Requirements course to meet NRC specific requirements, not to

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

Evelyn E. Aponte-Sacks, Mgr. Client Solutions

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Robert B. Webber
Contracting Officer

15B. CONTRACTOR/OFFEROR

E. Aponte-Sacks
(Signature of person authorized to sign)

15C. DATE SIGNED

1/18/05

16B. UNITED STATES OF AMERICA

[Signature]
(Signature of Contracting Officer)

16C. DATE SIGNED

1/11/05

STANDARD FORM 30 (REV. 10-83)

TEMPLATE - ADM001

ADM002

SISP Review Complete

ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO.
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

GS02F0010J

ORDER NO.

DR-33-04-318

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)																
6	<p>exceed \$4,000.</p> <p>Delivery of a one-day customized Work Breakdown Structure Workshop, a new course created to meet NRC specific requirements, at a price of \$4,000, for no more than 20 students, to be given during the Base Year.</p> <p>All course customizations to be defined by the NRC Project Officer with Management Concepts.</p> <p>The attached Management Concepts Confirmation Letter for Consulting and Training Delivery dated 12/2/2004 is part of this order.</p> <p>Task Order Terms and Conditions, Section B. Supplies or Services and Price Costs, for the Base Year and Option Year One, are revised as shown on the attached sheets - summary for estimated amount for each year is as follows:</p> <table><tr><td>Base Year</td><td>\$56,160.20</td></tr><tr><td>Option Year One</td><td>\$55,454.65</td></tr><tr><td>Option Year Two</td><td>\$118,784.02</td></tr><tr><td>Option Year Three</td><td>\$123,535.37</td></tr></table> <p>The total estimated amount of this order (ceiling) is revised to \$353,934.24.</p> <p>A summary of obligations under this order from date of award through this modification is given below:</p> <table><tr><td>Award FY04 Obligation</td><td>\$45,052.50</td></tr><tr><td>Mod 1 FY04 Obligation</td><td>492.75</td></tr><tr><td>Mod 2 FY05 Obligation</td><td>10,614.95</td></tr><tr><td>Cumulative Total NRC Obligations</td><td>\$56,160.20</td></tr></table> <p>This modification obligates FY05 funds in the amount of \$10,614.95.</p> <p>The current obligation amount and the ceiling amount for the Base Year are both \$56,160.20.</p> <p>All other terms and conditions under this order remain unchanged.</p> <p>NRC Project Officer: James B. Baughman, OCIO, 301-415-5087, NRC Mail Stop T-6-D-2, email JBB4@nrc.gov.</p> <p>Management Concepts POC: Evelyn Aponte-Sacks, 703-270-4135, fax 703-270-4033, cell 703-927-3874, email easacks@managementconcepts.com</p>	Base Year	\$56,160.20	Option Year One	\$55,454.65	Option Year Two	\$118,784.02	Option Year Three	\$123,535.37	Award FY04 Obligation	\$45,052.50	Mod 1 FY04 Obligation	492.75	Mod 2 FY05 Obligation	10,614.95	Cumulative Total NRC Obligations	\$56,160.20					
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TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))																						

DR-33-04-318, Modification 2

Information Technology Project Management Training Requirement

B. Supplies or Services and Price Costs


B.1 In accordance with the requirements contained in this statement of work, the Contractor shall provide the Unit Price, Total Price and the Price for each Additional Trainee per seat for the specified training courses for one Base Year plus Three Option Years listed below.

Base Year (4/6/04-4/5/05)

<u>Item</u>	<u>Course Name</u>	<u>Number Of Class Days for Course</u>	<u>Minimum Number of Trainees</u>	<u>Qty</u>	<u>Total Price</u>	<u>\$ Per Seat Additional Seats (1-10)</u>
1	Project Management Principles				\$13,845.00	\$127.80
2	IT Project Risk Management				\$10,676.25	\$98.55
	Add 5 seats (Mod 1)				\$492.75	
3	Defining and Managing IT Project Requirements				\$9,855.00	\$170.85
	Add Customization Fee				\$4,000.00	
4	Leadership and Communication Skills for Project Managers				\$13,291.20	\$221.52
5	Work Breakdown Structure Workshop (Customized course)				\$4,000.00	N/A - limited to 20 seats
Total Base Year:					\$56,160.20	

Option Year One (4/6/05-4/5/06)

1	Leadership and Communication Skills for Project Managers				\$13,291.20	\$221.52
2	Project Management Simulation				\$14,196.00	\$436.80
3	Managing Project Quality				\$13,291.20	\$221.52

4 Integrated Cost and Schedule Control		\$10,676.25	\$98.55
Add Customization Fee		\$4,000.00	
Total Option Year One:		\$55,454.65	
<u>Option Year Two</u> (4/6/06-4/5/07) remains unchanged:		\$118,784.02	
<u>Option Year Three</u> (4/6/07-4/5/08) remains unchanged:		\$123,535.37	
Potential Delivery Order Total (all options exercised):		\$353,934.24	