

February 15, 2005

Mr. Thomas J. Palmisano
Site Vice President
Monticello Nuclear Generating Plant
Nuclear Management Company, LLC
2807 West County Road 75
Monticello, MN 55362-9637

SUBJECT: MONTICELLO NUCLEAR GENERATING PLANT — ELECTRONIC LIBRARY
PILOT PROGRAM

Dear Mr. Palmisano:

The U. S. Nuclear Regulatory Commission (NRC) has established a pilot program to collect and update electronic plant information for use in the NRC's Emergency Operations Center. On January 26, 2005, NRC staff talked with Mr. Doug Neve of your staff about using the Monticello Nuclear Generating Plant (MNGP) as the pilot plant for developing this readily-accessible, Electronic Library database. This database will facilitate communication and information transfer during the upcoming emergency preparedness exercise in August 2005. The database will contain documents such as the following:

- plant design data
- simplified plant drawings
- technical specifications
- updated safety analysis report
- operating procedures
- severe accident management guidelines
- emergency plans
- organization charts and contact information

As agreed to by Mr. Ronald Baumer of your staff on February 10, two NRC staff members will travel to MNGP on February 22, 2005, to collect up-to-date documents during the next 2 days. They will also conduct a study to determine the level-of-effort that will be needed to complete our Electronic Library initiative. Any document that is requested will be used for "Information Only" purposes.

We want to minimize the impact of this data collection effort on your operations. To do this, our staff members need a point of contact in MNGP document control, training, or similar department, a personal computer with network accessibility, a writable compact disc drive, and a scanner. We also recognize that there may be difficulties in copying some of the documents due to software incompatibility. However, these situations will help us determine alternatives and work-around methods to facilitate future retrieval of electronic documents from other facilities. Please contact me at (301) 415-1423 if you have any questions regarding this pilot program.

Sincerely,

/RA/

L. Mark Padovan, Project Manager, Section 1
Project Directorate III
Division of Licensing Project Management
Office of Nuclear Reactor Regulation

Docket No. 50-263

cc: See next page

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DATE	2/11/05	2/11/05	2/12/05

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Monticello Nuclear Generating Plant

cc:

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November 2004