

February 8, 2005

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**ACCEPTANCE TO THE INSPECTION PROCEDURES COURSE (G-108) (STP-05-012)**

Enclosure 1 is the list of students from the States selected to attend the March 21-25, 2005, Inspection Procedures Course (G-108). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the G-108 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, however, there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET: BGU@NRC.GOV
TELEPHONE:	301-415-2348	FAX: 301-415-3502

**/RA/**

Paul H. Lohaus, Director  
Office of State and Tribal Programs

Enclosures:  
As stated

STP-05-012

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OFFICE	STP		STP:D						
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DATE	02/8/05		02/8/05						

**OFFICIAL RECORD COPY**

INSPECTION PROCEDURES COURSE (G-108)  
MARCH 21-25, 2005  
CHATTANOOGA, TENNESSEE

STATE	PARTICIPANT(S)	NO TUITION COST
<b>ARKANSAS</b>  Radioactive Materials Program Division of Radiation Control and Emergency Management Arkansas Department of Health 4815 West Markham Street, Slot #30 Little Rock, AR 72205-3867	Wayne Wright	
<b>MINNESOTA</b>  Division of Environmental Health Minnesota Department of Health P.O. Box 64975 St. Paul, MN 55164-0975	Brandon Juran Amy Asher	
<b>MISSISSIPPI</b>  Division of Radiological Health State Department of Health P.O. Box 1700 Jackson, MS 39215-1700	Joe Ellington	
<b>NEW MEXICO</b>  Radiation Protection Program New Mexico Department of Environment P.O. Box 26110 Santa Fe, NM 87502-0110	Michael Ortiz Edward Vigil	
<b>OKLAHOMA</b>  Radiation Management Section OK Department of Environmental Quality P.O. Box 1677 Oklahoma City, OK 73101-1677	Shannon Tilley	
<b>TENNESSEE</b>  TN Department of Environment and Conservation 3 <sup>rd</sup> Floor, L&C Annex 401 Church Street Nashville, TN 37243-1532	Wade Brewer Jerry Bingaman	
<b>TNRCC</b>  Texas Commission on Environmental Quality P.O. Box 13087, MC 122 Austin, TX 78711-3087	Muhammadali Abbaszadeh	
<b>UTAH</b>  Division of Radiation Control Department of Environmental Quality 168 North 1950 West, P.O. Box 144850 Salt Lake City, UT 84114-4850	Christine Hiaring	
<b>WASHINGTON</b>  Division of Radiation Protection Washington Department of Health 7171 Cleanwater Lane, Building 5 P.O. Box 47827 Olympia, WA 98504-7827	Maxine Dunkelmann Craig Lawrence Vicky Schur	

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-108) "Inspection Procedures Course." This course is scheduled to be presented March 21-25, 2005, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

**COURSE:** This course will be conducted beginning at 8:00 a.m. and end at 4:00 p.m. each day except for Friday, March 25, 2005, when the class is scheduled to end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3).

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, March 20, 2005 and depart on Friday, March 25, 2005. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center:

<http://www-nrc-training.ornl.gov/NRC/ttd/catalog.htm>

There is no suitable lodging within walking distance nor reliable public transportation from the hotel to the Training Center; therefore, students should coordinate with students who have cars.

**TENTATIVE SCHEDULE FOR INSPECTION PROCEDURES COURSE (G-108)**  
**March 21-25, 2005**

DAY	TIME	TOPIC	CHAPTER	PRESENTER
Monday	8:00 - 9:00	Welcome & Administration		Ricci
	9:00 - 12:00	Inspection Overview	1	Gattone
	12:00 - 1:00	Lunch		
	1:00 - 3:00	Inspection Overview (cont)	1	Gattone
	3:00 - 5:00	Casework & Exercise Discussions		Staff
Tuesday	8:00 - 12:00	Medical	6	Gattone
	12:00 - 1:00	Lunch		
	1:00 - 5:00	Industrial (Irradiator, Gauges etc)	3	Jeff Cruz
Wednesday	8:00 - 12:00	Industrial Radiography	5	Jeff Cruz
	12:00 - 1:00	Lunch		
	1:00 - 4:00	Laboratory R&D	4	Betsy Ullrich
	4:00 - 5:00	Exercise Instructions		Staff
Thursday	8:00 - 12:00	Exercise	10	Staff
	12:00 - 1:00	Lunch		
	1:00 - 5:00	Exercise Debriefing & Exit Meeting		Staff
Friday	8:00 - 9:00	Incident Response & Reporting	8	Betsy Ullrich
	9:00 - 10:00	Miscellaneous Topics		Staff
	10:00 - 11:00	Incident Review		Ricci
	11:00 - 12:00	Final Remarks		Ricci

**NOTE:** Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.