

February 3, 2005

MEMORANDUM TO: Martin J. Virgilio, Deputy Executive Director  
for Materials, Research and State Programs

Paul H. Lohaus, Director  
Office of State and Tribal Programs

Jack R. Strosnider, Director  
Office of Nuclear Material Safety and Safeguards

Karen D. Cyr, General Counsel

FROM: John G. Zabko, IMPEP Project Manager /RA/  
Office of State and Tribal Programs

SUBJECT: SPECIAL MANAGEMENT REVIEW BOARD (MRB) MEETING  
FOR DISCUSSION OF PERIODIC MEETING RESULTS OF THE  
STATES OF LOUISIANA, MAINE, NORTH DAKOTA AND NEW  
MEXICO, AND HEIGHTENED OVERSIGHT CONFERENCE  
CALL WITH NEW HAMPSHIRE

A Special Management Review Board (MRB) meeting to discuss the results of periodic meetings with Agreement States has been scheduled for **Thursday, February 10, 2005, from 10:00 a.m. to 12:00 p.m. EST, in One White Flint North, Room O-7-B4**. The periodic meeting summary reports of the following States will be discussed: Louisiana, Maine, North Dakota and New Mexico. A discussion of the results of the January 25, 2005, heightened oversight conference call with the State of New Hampshire will also be held.

In accordance with Management Directive 5.6, the meeting is open to the public. The agenda for this meeting is attached (Attachment 1).

If you have any questions prior to the meeting, please contact me at 301-415-2308 or Osiris Siurano at 301-415-2307.

Attachment:  
As stated

cc: Steve Collins, IL  
Organization of Agreement  
States Liaison to the MRB

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**SISP Review Complete**

- |                                |   |                    |                          |                           |
|--------------------------------|---|--------------------|--------------------------|---------------------------|
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| Duncan White, RI               | : | Non-Sensitive      | <input type="checkbox"/> | Sensitive                 |
| Linda McLean, RIV              |   |                    |                          | Charles Miller, NMSS/IMNS |
| Sheri Minnick, RI              |   |                    |                          | James Lynch, RIII         |
| Cardelia Maupin, STP           |   |                    |                          | Vivian Campbell, RIV      |
| Kathleen Schneider, STP        |   |                    |                          | Aaron McCraw, STP         |
| John Zabko, STP                |   |                    |                          | Kevin Hsueh, STP          |
| Lance Rakovan, EDO             |   |                    |                          | Osiris Siurano, STP       |
| Steve Collins, IL, OAS Liaison |   |                    |                          | Michael Henry, LA         |
| Jay Hyland, ME                 |   |                    |                          | Terry O'Clair, ND         |
| Walter Medina, NM              |   |                    |                          | Alice Bruning, NH         |
| Richard Struckmeyer, NMSS/IMNS |   |                    |                          | Dennis O'Dowd, NH         |

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NAME	OSiurano:kk		JGZabko					
DATE	2/3/05		2/3/05					

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**Agenda for Management Review Board Meeting  
February 10, 2005, 10:00 a.m. - 12:00 p.m. EST, O-7-B4**

1. Announcement of Public Meeting to all attendees and request for identification of any members of the public participating in this meeting.
2. MRB Chair convenes meeting. Introduction of MRB members, Agreement State representatives, and other participants.
3. Discussion of Periodic Meetings:
  - a. Louisiana (November 18, 2004) - ML043450364 - McLean/Schneider
  - b. Maine (October 7, 2004) - ML043080372 - White/McCraw
  - c. New Mexico (July 21, 2004) - ML042360689 - McLean/Maupin
  - d. North Dakota (August 17, 2004) - ML042610379 - McLean/Maupin
4. New Hampshire Heightened Oversight Conference Call Discussion.
5. Establishment of Precedents/Lessons Learned.
6. Adjournment

Invitees:	Martin Virgilio, EDO	Paul Lohaus, STP
	Jack Strosnider, NMSS	Karen Cyr, OGC
	Duncan White, RI	Linda McLean, RIV
	Sheri Minnick, RI	James Lynch, RIII
	Cardelia Maupin, STP	Vivian Campbell, RIV
	Kathleen Schneider, STP	Aaron McCraw, STP
	John Zabko, STP	Kevin Hsueh, STP
	Lance Rakovan, EDO	Osiris Siurano, STP
	Steve Collins, IL, OAS Liaison	Michael Henry, LA
	Jay Hyland, ME	Terry O'Clair, ND
	Walter Medina, NM	Alice Bruning, NH
	Dennis O'Dowd, NH	