

February 3, 2005

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)
(STP-05-011)**

Enclosure 1 is the list of students from the States selected to attend the March 28-31, 2005, Licensing Practices and Procedures Course (G-109). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the G-109 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, however, there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: BGU@NRC.GOV
FAX: 301-415-3502

/RA/
Paul H. Lohaus, Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-05-011

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OFFICE	STP		STP:D					
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DATE	02/03/05		02/03/05					

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LICENSING PRACTICES AND PROCEDURES COURSE
MARCH 28-31, 2005
Chattanooga, Tennessee

STATE	PARTICIPANT(S)	NO TUITION COST
CALIFORNIA Radiologic Health Branch Division of Food, Drug & Radiation Safety California Department of Health Services P.O. Box 997414 Sacramento, CA 95899-7414	Bonnie Bessemer Heidi O'Connell	
KENTUCKY Radiation Health & Toxic Agents Branch Cabinet for Health Services 275 East Main Street, Mail Stop HS-2E-D Frankfort, KY 40621-0001	Angela Britton	
MINNESOTA Section of Asbestos, Indoor Air, Lead and Radiation Division of Environmental Health Minnesota Department of Health P.O. Box 64975 St. Paul, MN 55164-0975	Amy Asher Brandon Juran	
MISSISSIPPI Division of Radiological Health State Department of Health P.O. Box 1700 Jackson, MS 39215-1700	Joe Ellington	
NEW MEXICO Radiation Protection Program New Mexico Department of Environment P.O. Box 26110 Santa Fe, NM 87502-0110	Michael Ortiz Margaret Roybal Edward Vigil	
TENNESSEE Division of Radiological Health TN Department of Environment and Conservation 3 rd Floor, L&C Annex 401 Church Street Nashville, TN 37243-1532	Harold Baker	
TEXAS - BRC Bureau of Radiation Control Texas Department of Health 1100 West 49th Street Austin, TX 78756-3189	Abra Paul Sanford Gary Smith	
UTAH Department of Environmental Quality 168 North 1950 West, P.O. Box 144850 Salt Lake City, UT 84114-4850	Christine Hiaring	
WASHINGTON Department of Health 7171 Cleanwater Lane, Building 5 P.O. Box 47827 Olympia, WA 98504-7827	Vicky Schur	

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented March 28-31, 2005, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 1:00 pm on March 28 and end at 4:00 p.m on March 31, 2005. Enclosed is a tentative schedule for the course (Enclosure 3).

LODGING AND TRAVEL: You should plan to arrive on Monday, March 28, 2005 and depart on Friday, April 1, 2005. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center:

<http://www-nrc-training.ornl.gov/NRC/ttd/catalog.htm>.

There is no suitable lodging within walking distance nor reliable public transportation from the hotel to the Training Center; therefore, students should coordinate with students who have cars.

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule for March 28-31, 2005

DAY	TIME	TOPIC	PRESENTER
Monday	8:00 - 12:00	CLASS BEGINS AT 1:00 PM	N/A
	12:00 - 1:00	Lunch	
	1:00 - 2:00	Welcome, Introductions	John Ricci
	2:00 - 3:00	Current Issues	Tim Harris
	3:00 - 4:30	Sealed Source and Devices	John Janovich Jonathan Rivera
Tuesday	8:00 - 12:00	Overview of Licensing	Michelle Beardsley
	12:00 - 1:00	Lunch	
	1:00 - 4:30	Medical Licenses	Michelle Beardsley
Wednesday	8:00 - 12:00	Gauge Licenses	Toye Simmons
	12:00 - 1:00	Lunch	
	1:00 - 5:00	R&D Licenses	Toye Simmons
Thursday	8:00 - 12:00	Industrial Radiography Licenses	Tony Gaines
	12:00 - 1:00	Lunch	
	1:00 - 4:00	Industrial Radiography Licenses	Tony Gaines
Friday	8:00 - 4:00	NO LECTURES - IT'S OVER	N/A

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.

ENCLOSURE 3