

January 28, 2005

MEMORANDUM TO: Mary S. Givvines, Director
Division of Financial Management
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief **/RA/**
Accounts Receivable Team
Division of Financial Management
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A
DELINQUENT DEBT (WRITE-OFF NO. FY2005-07)

The Accounts Receivable Team has been attempting to collect the unpaid delinquent debt of Wyandotte Head, Heart, and Vascular Institute, P.C. Wyandotte Head, Heart, and Vascular Institute, P.C. was issued Invoice No. AM4382-04 in the amount of \$4,500 on September 13, 2004, for materials annual fees. Wyandotte Head, Heart, and Vascular Institute, P.C. is no longer in business and the Accounts Receivable Team has determined that the debt is not otherwise collectible. The Accounts Receivable Team recommends that this invoice be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that the NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$4,608.35 (includes interest, penalties, and administrative charges). If approved for write off, we will issue a 1099C to the IRS.

APPROVED:

/RA/ A. Rossi (for)
Mary S. Givvines, Director
Division of Financial Management
Office of the Chief Financial Officer

January 28, 2005
Date

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Invoice File Nos.(AM4382-04)

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SISP Review Complete by SB on 1/28/05

ADAMS - Yes/No

SENSITIVE/NON-SENSITIVE

PUBLIC/NON-PUBLIC

Initials - lpt

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