



United States
Department of
Agriculture

DEC 29 2004

Office of the
Assistant Secretary
for Administration

Mr. John D. Kinneman
Nuclear Materials Safety Branch
475 Allendale Road
King of Prussia, Pennsylvania 19406-1415

Office of
Procurement and
Property
Management

Ref: License No. - 19-00915-03
License No. - 030-~~00450~~ 04530
real

300 7th Street
Southwest
Room 302
Reporters Building

License No. - 19-00915-06
Docket No. - 030-06923

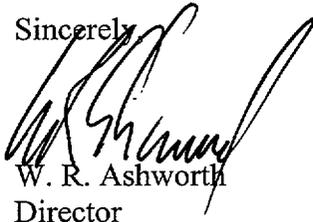
Washington, DC
20024-9300

Dear Mr. Kinneman:

This is to inform you of a recent organizational change involving the Department of Agriculture's (USDA) Radiation Safety Staff (RSS). RSS remains part of Departmental Administration (DA), the organizational entity led by the Assistant Secretary for Administration (see chart attached). However, some functions within DA have been realigned (including those of the Safety, Health, and Employee Welfare Division, the organizational unit RSS was part of) and we determined that RSS could most effectively manage the USDA Radiation Safety Program from within the Office of Procurement and Property Management (OPPM) (see chart attached). No personnel changes or changes in functional responsibilities were made to RSS in this reorganization. In addition, no functional changes have been made to the USDA Radiation Safety Committee. A new representative from DA will be named to the Committee to replace the SHEWD Director.

Along with the Assistant Secretary for Administration, OPPM is committed to the safe use of radioactive materials within USDA and to effectively managing the Radiation Safety Program. If you have any further questions, please contact the Radiation Safety Officer, on 301-504-2440.

Sincerely,



W. R. Ashworth
Director

Enclosures

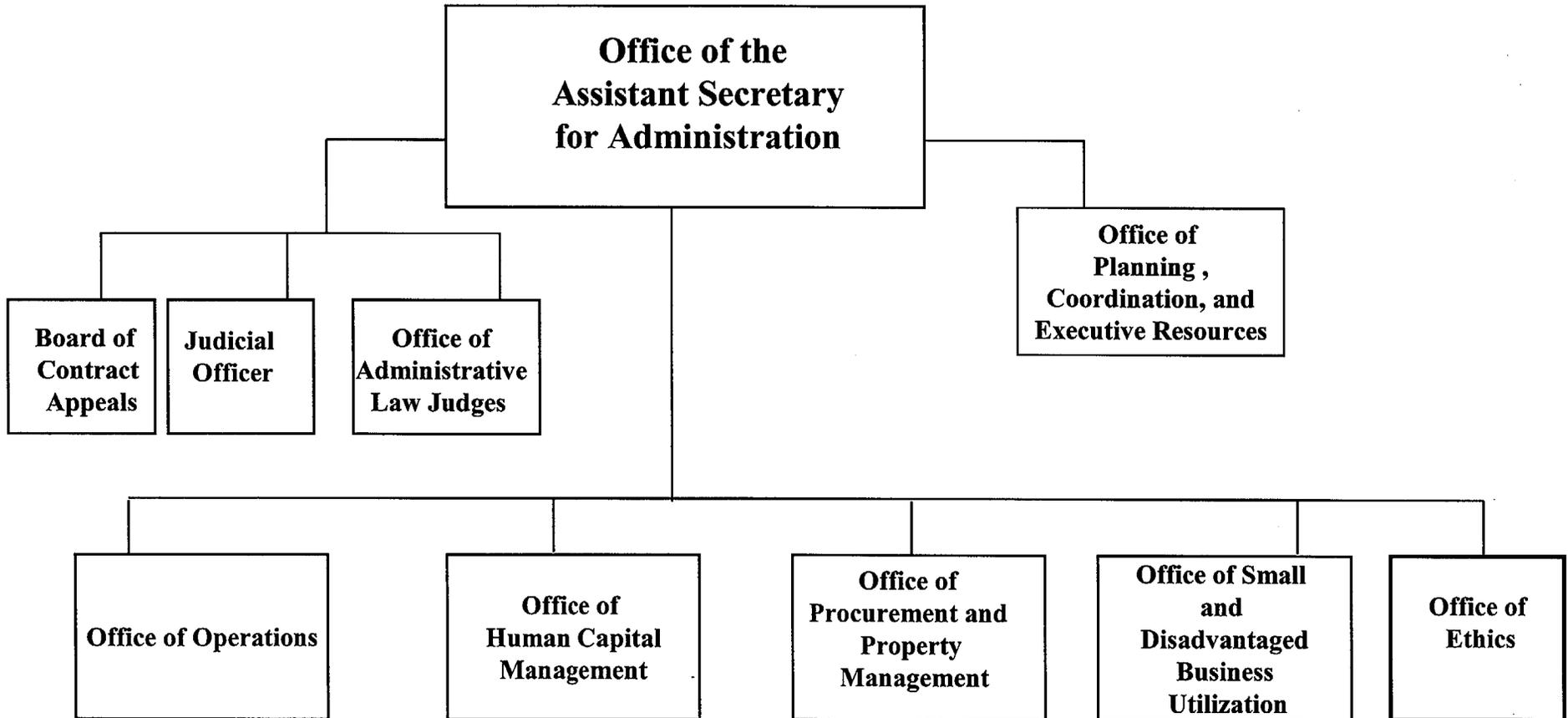
cc: R. Korcak, ARS w/out enclosures

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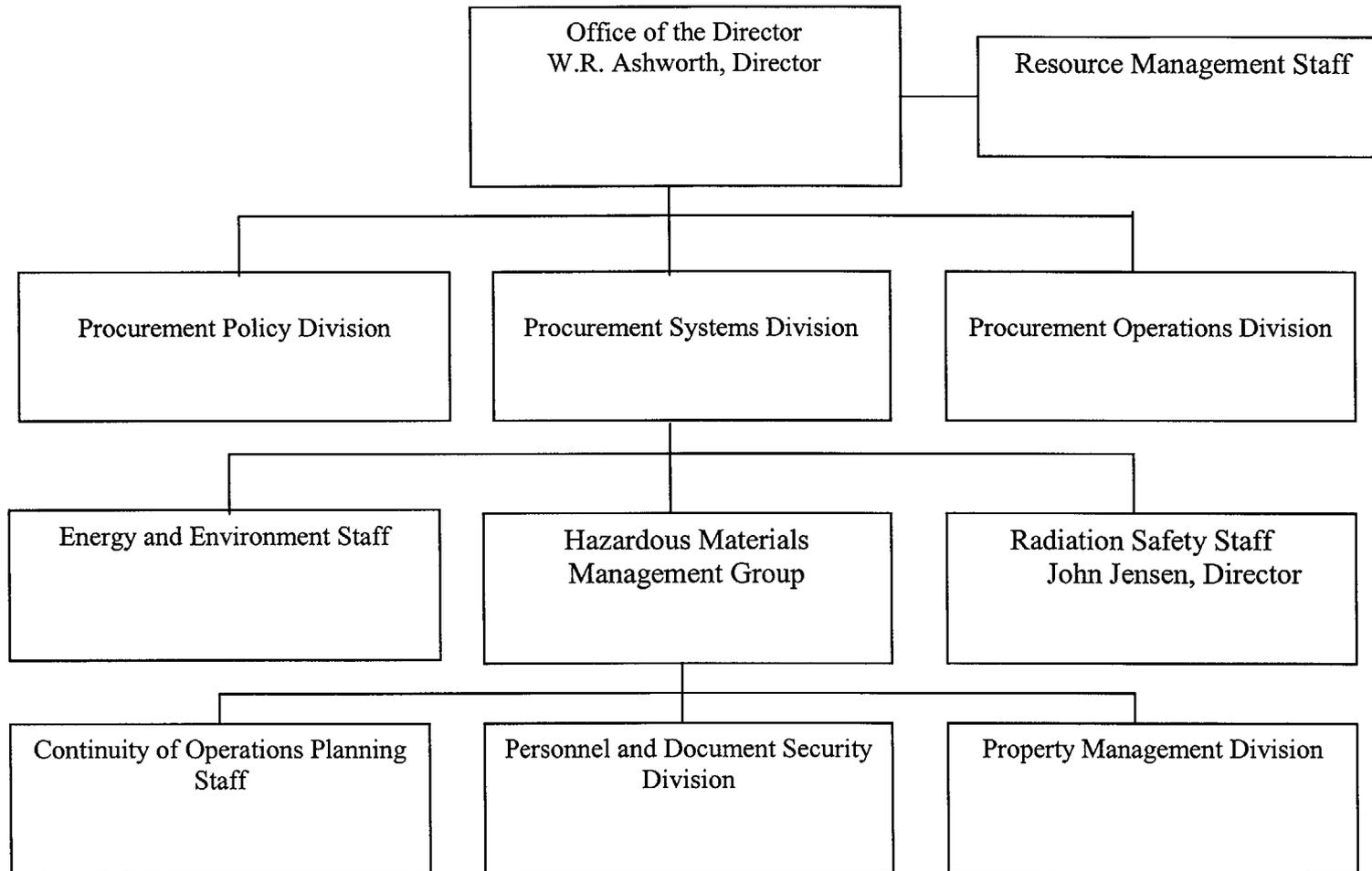
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NMSS/RGNI MATERIALS-002

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Last Updated 12/16/04