

**SAFETY INSPECTION REPORT AND COMPLIANCE INSPECTION**

1. LICENSEE/LOCATION INSPECTED: The Louis Berger Group, Inc. 203 East Cary Street, Suite 100 Richmond, Virginia 23219		2. NRC/REGIONAL OFFICE U.S. Nuclear Regulatory Commission Region I, 475 Allendale Road King of Prussia, Pennsylvania 19406-1415	
REPORT 2004-001			

3. DOCKET NUMBER(S) 030-31411	4. LICENSEE NUMBER(S) 45-25078-01	5. DATE(S) OF INSPECTION NOVEMBER 16, 2004
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**LICENSEE:**

The inspection was an examination of the activities conducted under your license as they relate to radiation safety and to compliance with the Nuclear Regulatory Commission (NRC) rules and regulations and the conditions of your license. The inspection consisted of selective examinations of procedures and representative records, interviews with personnel, and observations by the inspector. The inspection findings are as follows:

- 1. Based on the inspection findings, no violations were identified.
- 2. Previous violation(s) closed.
- 3. The violation(s), specifically described to you by the inspector as non-cited violations, are not being cited because they were self-identified, non-repetitive, and corrective action was or is being taken, and the remaining criteria in the NRC Enforcement Policy, NUREG-1600, to exercise discretion, were satisfied.

\_\_\_\_\_ Non-Cited Violation(s) was/were discussed involving the following requirement(s) and Corrective Action(s):

- 4. During this inspection certain of your activities, as described below and/or attached, were in violation of NRC requirements and are being cited. This form is a NOTICE OF VIOLATION, which may be subject to posting in accordance with 10 CFR 19.11.

(Violations and Corrective Actions)

- a) 10 CFR 20.1101(c) REQUIRES THE LICENSEE TO PERFORM A RADIATION PROTECTION PROGRAM REVIEW ON AT LEAST AN ANNUAL BASIS. 10 CFR 20.2102 REQUIRES THAT RECORDS OF SUCH REVIEWS BE RETAINED. CONTRARY TO THE ABOVE, NO RECORDS OF ANNUAL REVIEWS WERE AVAILABLE SINCE THE LAST INSPECTION OF JULY 1999.
  - b) LICENSE CONDITION 16 REQUIRES A PHYSICAL INVENTORY OF LICENSED MATERIAL EVERY SIX MONTHS. CONTRARY TO THE ABOVE THE LAST INVENTORY OF LICENSED MATERIAL WAS CONDUCTED JUNE 27, 2003.
- CORRECTIVE ACTIONS TO BE TAKEN: 1) AN ANNUAL PROGRAMMATIC REVIEW WILL BE CONDUCTED WITHIN 30 DAYS (DEC-DEC 16, 2004)  
2) A PHYSICAL INVENTORY OF MATERIAL WAS CONDUCTED THIS DATE  
3) A TICKLER SYSTEM WILL BE USED TO PREVENT RECURRENCE OF A) AND B).

Licensee's Statement of Corrective Actions for Item 4, above.

I hereby state that, within 30 days, the actions described by me to the inspector will be taken to correct the violations identified. This statement of corrective actions is made in accordance with the requirements of 10 CFR 2.201 (corrective steps already taken, corrective steps which will be taken, date when full compliance will be achieved). I understand that no further written response to NRC will be required, unless specifically requested.

Title	Printed Name	Signature	Date
LICENSEE'S REPRESENTATIVE	John A. Stuart	<i>John A. Stuart</i>	11/16/04
NRC INSPECTOR	James W. Schmidt	<i>James W. Schmidt</i>	11/16/04