Conversation Date:	12/22/2004
Time: 1015	
License No.:	Docket No.:
45-23669-01	03029711
Organization:	Telephone No.:
Branscome, Inc.	(757) 247-1354
	Time: 1015 License No.: 45-23669-01 Organization:

Person(s) Calling: Ron Rolph

Subject: Request for additional information

Summary:

The amendment requests submitted to change the RSO, add one location and delete another location did not include the appropriate supporting documentation. An appropriate member of management is needed to request the change of RSO. Documentation is needed which describes the experience of the proposed RSO and a verification of training such as a certificate. Current leak test records are required and a signed statement confirming that no past leak tests have indicated positive results. The appropriate documentation for the change of RSO was received. However, no documentation for past leak tests have been received.

I spoke with Mike Dudley and he stated that he has been working on the leak test results. He had to contact the vendor as he could not locate some of the leak test records. He has the records and will try to send the letter today.

Action Required/Taken: Document

Prepared By: Ron Rolph Date: 12/22/04