IN RESPONSE, PLEASE
REFER TO: M041207

December 14, 2004

MEMORANDUM TO: Luis A. Reyes
Executive Director of Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROGRAM, 9:30 A.M., TUESDAY, DECEMBER 7, 2004, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on the status of NRC's Equal Employment Opportunity (EEO) initiatives. The briefing included statements by a representative of the Joint EEO Advisory Committee and by the President of the local chapter of the National Treasury Employees Union (NTEU).

The Commission commended the staff for the successful completion of the Comprehensive Diversity Management Plan (CDMP). The staff should ensure offices receive appropriate guidance for implementing the CDMP.

At the next semiannual briefing of the EEO program, the staff should discuss the effectiveness of its strategies for improvement in particularly challenging areas, such as, recruitment and advancement of women and minorities, progress and problems in implementing the CDMP, and other areas of importance to the EEO program.

cc: Chairman Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
DOC
OCA
OIG
OIP
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR