December 13, 2004

MEMORANDUM TO: Barbara D. Meehan, Contracting Specialist

Contract Management Center No. 1

Division of Contracts, ADM

THROUGH: Deborah A. DeMarco /ra/

Center Deputy Program Manager

Division of High-Level Waste Repository Safety, NMSS

FROM: Frederick D. Brown, Section Chief /MCW ra for FDB/

Project Management Section A Licensing and Inspection Directorate

Division of High-Level Waste Repository Safety, NMSS

SUBJECT: DESIGNATION OF PROGRAM ELEMENT MANAGER "INSPECTION

PROGRAM" CENTER FOR NUCLEAR WASTE REGULATORY

ANALYSES

Ted Carter was designated as the Program Element Manager for the Inspection

Program Element during fiscal year (FY) 2005 under contract no. NRC-02-02-012 with the

Southwest Research Institute. Thomas Matula will be assuming the duties and responsibilities
as the Program Element Manager for the FY 2005 ISI Work Breakdown Structure Program

Element Inspection Program effective November 29, 2004

Please revise the contract and your program element manager listing accordingly. Should you have any questions, please contact me at (301) 415-8731.

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|------|---------|---------|----------|--|
| NAME | TMatula | FBrown | DDeMarco | |
| DATE | 12/7/04 | 12/7/04 | 12/13/04 | |