

December 3, 2004

MEMORANDUM TO: James T. Wiggins, Deputy Regional Administrator, RI
Loren Plisco, Deputy Regional Administrator, RII
Geoff Grant, Deputy Regional Administrator, RIII
Thomas P. Gwynn, Deputy Regional Administrator, RIV

FROM: Stuart Richards, Chief **/RA/**
Inspection Program Branch
Division of Inspection Program Management
Office of Nuclear Reactor Regulation

SUBJECT: REACTOR OVERSIGHT PROCESS MIDCYCLE SELF-ASSESSMENT
"PERFORMANCE METRICS"

The Reactor Oversight Process (ROP) performance metrics utilize objective measures and predetermined criteria to monitor the performance of the process as described in Inspection Manual Chapter (IMC) 0307, "Reactor Oversight Process Self-Assessment Program." These metrics rely on information from various sources, including the reactor program system (RPS), the inspection program, periodic independent audits, stakeholder surveys, and public comment. The staff generally collects data on a quarterly basis and analyzes the data by comparison against preestablished criteria. In most cases, success is defined as a steady or improving trend.

This report provides a summary of the self-assessment performance metrics for the first two quarters of CY04, highlights any areas of concern, and recommends corrective actions. An important purpose of this report is to identify any declining trends in performance metrics. Graphical presentations of most of the performance metrics are attached.

For most of the metrics the associated performance criteria have been met for the first two quarters of CY04. However, several metrics have demonstrated declining trends. Two SDP metrics, (SDP-2) concerning a successful appeal by Calvert Cliffs of a green finding, and (SDP-8) concerning timeliness of final significant determinations, did not meet requirements. The number of feedback forms received per program document (IP-3) also did not meet the associated criteria.

No specific additional action is requested of the regional offices, however actions to improve the timeliness of SDPs should continue.

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