

November 17, 2004

MEMORANDUM TO: Gregory Cranston, Acting Section Chief  
License Renewal Section B  
License Renewal and Environmental Impacts Program  
Division of Regulatory Improvement Programs  
Office of Nuclear Reactor Regulation

FROM: Jerry Dozier, Team Leader **/RA/**  
License Renewal Section B  
License Renewal and Environmental Impacts Program  
Division of Regulatory Improvement Programs  
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR  
REGULATORY COMMISSION (NRC) STAFF AND NUCLEAR ENERGY  
INSTITUTE (NEI) REGARDING AN NEI PROPOSAL FOR USING THE  
DRAFT LICENSE RENEWAL GUIDANCE DOCUMENTS

DATE & TIME: Wednesday, December 1, 2004  
8:30 a.m. - 10:30 a.m.

LOCATION: U.S. Nuclear Regulatory Commission (NRC)  
One White Flint North  
11555 Rockville Pike, Room - Commissioner's Conference Room  
Rockville, Maryland 20852

PURPOSE: The purpose of the meeting is for the NRC staff and NEI to discuss  
options for using the draft updated license renewal documents. An  
agenda for the meeting is provided in the enclosure. The schedule,  
background information, and preliminary drafts of the guidance  
documents are available at  
[http://www.nrc.gov/reactors/operating/licensing/renewal/guidance/update  
d-guidance.html](http://www.nrc.gov/reactors/operating/licensing/renewal/guidance/update-d-guidance.html) on the NRC's Website.

CATEGORY 1:\* This is a Category 1 Meeting. The public is invited to discuss regulatory  
issues during the question and answer period.

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\*Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"  
67 *Federal Register* 36920, May 28, 2002

G. Cranston

-2-

ACCOMMODATIONS: If special equipment or accommodations are needed to attend or present information at the public meeting, the need should be brought to the attention of Mr. Jerry Dozier no later than November 29, 2004, to provide the NRC staff adequate notice to determine whether the request can be accommodated.

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR) and representatives from NEI.

NRC/NRR  
J. Dozier  
G. Cranston  
P. T. Kuo  
et al.

NEI  
F. Emerson  
et al.

Project No.: 690

Enclosure: As stated

cc w/encl: See next page

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cc w/encl: See next page

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NAME	J. Dozier	M. Jenkins	G. Cranston ( <b>R.Auluck for</b> )
DATE	11/17/04	11/16/04	11/17/04

OFFICIAL RECORD COPY

FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR REGULATORY COMMISSION  
(NRC) STAFF AND NUCLEAR ENERGY INSTITUTE (NEI) REGARDING AN NEI PROPOSAL  
FOR USING THE DRAFT LICENSE RENEWAL GUIDANCE DOCUMENTS

ROOM - Commissioner's Conference Room  
Wednesday, December 1, 2004  
8:30 a.m. - 10:30 a. m.

- I. Introduction/Opening remarks
- II NEI Proposal for Using the Draft License Renewal Guidance Documents
- III. Questions and Responses
- IV. Adjourn

Enclosure

**HARD COPY**

RLEP RF  
N. Le (PM)

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NUCLEAR ENERGY INSTITUTE

Project No. 690

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