

November 5, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**ACCEPTANCE TO THE ROOT CAUSE/INCIDENT INVESTIGATION WORKSHOP (G-205)
(STP-04-080)**

Enclosure 1 is the list of students from the States selected to attend the December 6-10, 2004, Root Cause/Incident Investigation Workshop (G-205). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses and where designated the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission (NRC), to the following address:

U.S. Nuclear Regulatory Commission
Attn: Leah P. Tremper
Office of the Chief Financial Officer
Mail Stop - T9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

We ask that you inform us of any cancellations 30 days prior to the course starting date. This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual names below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: BGU@NRC.GOV
FAX: (301) 415-3502

***/RA By Kathleen N. Schneider Acting for/
Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs***

Enclosures:
As stated

STP-04-080

November 5, 2004

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DATE	11/5/2004		11/5/2004					

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AGREEMENT STATE STUDENT LIST FOR THE
 ROOT CAUSE/INVESTIGATION WORKSHOP (G-205)
 COLUMBUS, OHIO

December 6-10, 2004

STATE	PARTICIPANT(S)	PAYING TUITION/ SPACE AVAILABLE
KENTUCKY Radiation Health & Toxic Agents Branch Cabinet for Health Services 275 East Main Street, Mail Stop HS-2E-D Frankfort, KY 40621-0001	1. Robert Gresham 2. Matt McKinley	1. Paying Tuition 2. Paying Tuition
OHIO Bureau of Radiation Protection Ohio Department of Health P. O. Box 118 Columbus, OH 43216-0118	1. Kenneth Barnhart 2. Jim Colleti 3. Amy Cosner 4. Doug Cosner 5. Joe Crombie 6. William Hutchison 7. David Lipp 8. Charles McCracken 9. Lorraine Stephens 10. James Webb 11. Joseph Allgeier 12. Sangita Desai 13. Shannon Dettmer 14. Steve Helmer 15. Stephen James 16. Celeste Lipp	1. Paying Tuition 2. Paying Tuition 3. Paying Tuition 4. Paying Tuition 5. Paying Tuition 6. Paying Tuition 7. Paying Tuiton 8. Paying Tuition 9. Paying Tuition 10. Paying Tuition 11. Space Available 12. Space Available 13. Space Available 14. Space Available 15. Space Available 16. Space Available

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-205) Root Cause/Incident Investigation Workshop.” This course is scheduled to be presented December 6-10, 2004, at the Ohio Department of Health, 246 North High Street (4th Floor training room), Columbus, Ohio.

COURSE: The course will be conducted beginning at 8:00 a.m. and end at 4:00 p.m. each day. The workshop is scheduled to be completed at 2:00 p.m. on Friday, December 10, 2004.

LODGING AND TRAVEL: You should plan to arrive on Sunday, December 5, 2004, and depart on Friday, December 10, 2004. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. There are a number of hotels in the area. The following URL is for information regarding hotels located in the vicinity of the Ohio Dept. of Health:

<http://www.ohiobwc.com/downloads/blankpdf/OCOSHotels.pdf>