

REVISED
October 19, 2004

MEMORANDUM TO: Gregory Cranston, Acting Section Chief
License Renewal Section B
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs
Office of Nuclear Reactor Regulation

FROM: Jerry Dozier, Project Manager **/RA/**
License Renewal Section B
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR
REGULATORY COMMISSION (NRC) STAFF AND NUCLEAR ENERGY
INSTITUTE (NEI) ON UPDATING THE LICENSE RENEWAL
GUIDANCE DOCUMENTS

DATE & TIME: Wednesday, October 27, 2004
8:00 a.m. - 11:30 a.m.

LOCATION: U.S. Nuclear Regulatory Commission
Two White Flint North
11545 Rockville Pike, **Auditorium**
Rockville, Maryland 20852

PURPOSE: The purpose of the meeting is for the NRC staff and NEI to discuss the
update of the license renewal documents. An agenda for the meeting is
provided in the enclosure. The schedule, background information, and
preliminary drafts of the guidance documents are available at
[http://www.nrc.gov/reactors/operating/licensing/renewal/guidance/
updated-guidance.html](http://www.nrc.gov/reactors/operating/licensing/renewal/guidance/updated-guidance.html).

Telephone Access: Anyone wishing to participate via telephone should
notify Mr. Dozier by October 25, 2004 to allow sufficient time to make
arrangements.

CATEGORY 2:* This is a Category 2 Meeting. The public is invited to participate in
this meeting by discussing regulatory issues with the NRC at designated
points during the meeting. Feedback forms will be made available.

CONTACT: Jerry Dozier, NRR
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*Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"
67 *Federal Register* 36920, May 28, 2002.

G. Cranston

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ACCOMMODATIONS: If special equipment or accommodations are needed to attend or present information at the public meeting, the need should be brought to the attention of Mr. Jerry Dozier no later than October 25, 2004, to provide the NRC staff adequate notice to determine whether the request can be accommodated.

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR) and representatives from Nuclear Energy Institute (NEI).

NRC/NRR
J. Dozier
G. Cranston
P. T. Kuo
et al.

NEI
F. Emerson
et al.

Project No.: 690

Enclosure: As stated

cc w/encl: See next page

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NAME	J. Dozier	M. Jenkins	G. Cranston
DATE	10/20/04	10/20/04	10/19/04

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FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR REGULATORY COMMISSION
(NRC) STAFF AND NUCLEAR ENERGY INSTITUTE (NEI) ON UPDATING THE LICENSE
RENEWAL GUIDANCE DOCUMENTS

AUDITORIUM

Wednesday, October 27, 2004

8:00 a.m. - 11:30 a. m.

- I. Introduction/Opening remarks
- II Overview and Status of License Renewal Guidance Update (NRC)
- III Questions and Responses to License Renewal Guidance Update
- IV Short Presentation by NEI on New Review Process (NEI)
- V. Adjourn

Enclosure

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RLEP RF

J. Dozier (PM)

E-MAIL:

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NUCLEAR ENERGY INSTITUTE

Project No. 690

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Project No. 690

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