



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

FEB 10 2004

Innovative Technology Group, Inc.
ATTN: Paula W. Caldwell, CEO
850 Sligo Avenue, Suite 300
Silver Spring, MD 20910

SUBJECT: MODIFICATION NO. ONE (1) TO TASK ORDER NO. 002, UNDER CONTRACT
NO. NRC-03-02-039

Dear Ms. Caldwell:

This confirms the verbal authorization provided to Ms. Paula Caldwell on 2/26/04, effective 2/26/04, to begin work related to obtaining metro fare cards for RIC 2004, with a temporary ceiling of \$4,000.00.

The purpose of this modification is to revise the Statement of Work (SOW) to add conference support to the U.S. Nuclear Regulatory Commission (NRC) in obtaining metro fare cards for RIC 2004 attendees and returning metro fare cards from RIC 2003, thereby, increasing the level of effort by eight hours. Thus, the total task order ceiling is being increased by \$5,235.91, from \$66,781.49 to \$72,017.40. This increase represents an increase in estimated reimbursable costs by \$4,848.06 and an increase in the fixed fee by \$387.85. This modification also provides incremental funds in the amount of \$3,000.00. Accordingly, the following changes are hereby made:

- (1) "Task Order No. 002 shall be in effect from October 1, 2003, through July 15, 2004, with a total cost ceiling of \$72,017.40. The amount of \$66,682.77 represents the estimated reimbursable costs, and the amount of \$5,334.63 represents the fixed fee."
- (2) The SOW is revised under Section IV. Work Requirements and Schedule to add "C" as follows:

"IV. Work Requirements and Schedule

C. Purchase and Return RIC Metro Fare Cards

1. The Contractor shall provide NRC with 700 metro fare cards at a cost of \$5.50 per card for RIC 2004 no later than March 1, 2004;
2. The Contractor shall pick up 220 RIC 2003 fare cards from the NRC Project Officer, and
3. The Contractor shall return 220 fare cards to the Washington Metropolitan Area Transit Authority and make arrangements for a refund to the NRC."

Accounting data for Modification No. 1 to Task Order No. 002 is as follows:

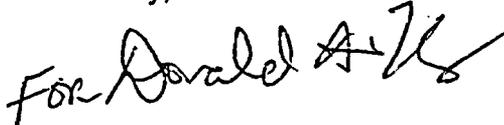
B&R No.:	42015101112
Job Code:	J3037
BOC:	252A
APPN No.:	31X0200.420
FFS No.:	NRR02039
Oblig. Amt.:	\$3,000.00

Incremental funds in the amount of \$3,000.00 are being obligated by this modification. Thus, total funds obligated under this task order are \$69,781.49. The obligated amount shall, at no time, exceed the task order ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

All other terms and conditions of the subject task order remain the same. The issuance of this task order modification does not amend any terms or conditions of the subject contract.

Acceptance of Modification No. One to Task Order No. 002 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the Contract Specialist. You should retain the third copy for your records.

Sincerely,



Sharon D. Stewart, Contracting Officer
Contract Management Center 1
Division of Contracts
Office of Administration

ACCEPTED: Modification No. One to Task Order No. 002

Paul W. Caldwell
NAME

President/CEO
TITLE

8/18/04
DATE