

MEMORANDUM TO: Those on the Attached List

FROM: Michael L. Springer, Director **/RA/** signed 10/ 21 /04  
Office of Administration

SUBJECT: REVISION TO MANAGEMENT DIRECTIVE 6.3, THE  
RULEMAKING PROCESS AND NEW HANDBOOK TO  
THE DIRECTIVE

Attached for your review and comment is a draft revision to Management Directive (MD) 6.3, "The Rulemaking Process," and a new handbook to the directive. The new handbook consolidates policy previously found in MD 6.3 and in NUREG/BR-0053. The revision and new handbook incorporate recommendations from the Rulemaking Improvement Task Force Working Group Report dated November 6, 2002, the Rulemaking Process Improvement Implementation Plan, last updated in May 2004, and additional enhancements identified by NRC staff since MD 6.3 was last revised in 2002.

We would appreciate receiving your comments by November 22, 2004. This revised MD and new handbook has been sent to the Agreement States for comment.

If you have any questions regarding this correspondence, please contact Michael Lesar at (301) 415-7163 or Cindy Bladey at (301) 415-6026.

Attachments: As stated

MEMORANDUM TO: Those on the Attached List

FROM: Michael L. Springer, Director  
Office of Administration

SUBJECT: REVISION TO MANAGEMENT DIRECTIVE 6.3, THE  
RULEMAKING PROCESS AND NEW HANDBOOK TO  
THE DIRECTIVE

Attached for your review and comment is a draft revision to Management Directive (MD) 6.3, "The Rulemaking Process," and a new handbook to the directive. The new handbook consolidates policy previously found in MD 6.3 and in NUREG/BR-0053. The revision and new handbook incorporate recommendations from the Rulemaking Improvement Task Force Working Group Report dated November 6, 2002, the Rulemaking Process Improvement Implementation Plan, last updated in May 2004, and additional enhancements identified by NRC staff since MD 6.3 was last revised in 2002.

We would appreciate receiving your comments by November 22, 2004. This revised MD and new handbook has been sent to the Agreement States for comment.

If you have any questions regarding this correspondence, please contact Michael Lesar at (301) 415-7163 or Cindy Bladey at (301) 415-6026.

Attachments: As stated

DISTRIBUTION: MSpringer DAS r/f MLesar RDB s/f  
THagan ADM r/f CBLadey RDB r/f

Document Name: G:\DAS\6.3commentmemo.wpd

**ADAMS Accession Number: Package ML042810388; Memo ML042810409**

\*see previous concurrence

To receive a copy of this document, indicate in the box: "C" = Copy w/o attach/encl "E" = Copy w/attach/encl "N" = No copy

OFFICE	RDB:DAS	RDB:DAS	DAS:ADM	D:ADM		
NAME	CBLADEY*	MLESAR *	MFLYNN *	MSPRINGER		
DATE	10/18/04	10/18/04	10/19 /04	/ /04	/ /04	/ /04

OFFICIAL RECORD COPY

This document **should** not be placed in ADAMS:

This document **should** be made available to the PUBLIC:

This document is **NON-SENSITIVE**:

CB  
(Initials)

10/18/04  
(Date)

MEMORANDUM TO THOSE ON THE ATTACHED LIST DATED:

SUBJECT: MANAGEMENT DIRECTIVE AND HANDBOOK 6.3, THE RULEMAKING  
PROCESS

	<u>Mail Stop</u>
Karen D. Cyr, General Counsel	O-15 D21
Jesse Funches, Chief Financial Officer	T-9 F4
Hubert T. Bell, Inspector General	T-5 D28
Janice Dunn Lee, Director, Office of International Programs	O-4 E21
Dennis K. Rathbun, Director, Office of Congressional Affairs	O-16 C1
Eliot B. Brenner, Director, Office of Public Affairs	O-2 A13
Annette Vietti-Cook, Secretary of the Commission	O-16 C1
Jacqueline E. Silber, Chief Information Officer	T-6 F15
Frank J. Congel, Director, Office of Enforcement	O-14 E1
Jack R. Strosnider, Director, Office of Nuclear Material Safety and Safeguards	T-8 A23
James E. Dyer, Director, Office of Nuclear Reactor Regulation	O-5 E7
Carl J. Paperiello, Director, Office of Nuclear Regulatory Research	T-10 F12
Paul H. Lohaus, Director, Office of State and Tribal Programs	O-3 C10
Roy P. Zimmerman, Director, Office of Nuclear Security and Incident Response	T-4 D22A