

September 22, 2004

MEMORANDUM TO: Bruce A. Boger, Director  
Division of Inspection Program Management  
Office of Nuclear Reactor Regulation

FROM: Stuart A. Richards, Chief  
Inspection Program Branch /RA/  
Division of Inspection Program Management  
Office of Nuclear Reactor Regulation

SUBJECT: CHANGES TO THE CONSTRUCTION INSPECTION PROGRAM  
STEERING COMMITTEE CHARTER

The Construction Inspection Program Steering Committee (CIPSC) was formed in September, 2002, to ensure that the Construction Inspection Program (CIP) would be ready to support a 'fast track' application for a pebble-bed reactor combined operating license under 10 CFR Part 52. The charter for the group, specifically the direct reporting relationship of the committee to the Associate Director for Inspection and Programs (ADIP), reflected the high priority of the CIP effort. Since that time, the pebble-bed reactor application has not materialized, the position of ADIP has been abolished, and the CIP development is on track to meet the licensing needs of the three sites currently under review for early site permits.

The steering committee members have reviewed and revised the charter to address the organizational changes and to reflect a more appropriate reporting relationship for the steering committee. The steering committee members recommend that the attached revised charter be adopted.

Attachment: As stated

cc w/attachments: C. Casto, RII  
C. Julian, RII  
R. Gardner, RIII  
J. Tapia, RIV  
W. Beckner, RNRP  
J. Sebrosky, RNRP

CONTACT: MaryAnn Ashley, NRR/DIPM  
301-415-1073

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Distribution:  
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RidsNrrDipm

**ADAMS ACCESSION NUMBER: ML042570330**

\*Concurred by via e-mail

OFFICE	NRR/DIPM/IIPB	NRR/DIPM/IIPB	NRR/RNRP	RII/DRS
NAME	MAshley	SRichards	WBeckner*	CCasto*
DATE	9/16/2004	9/21/2004	9/20/2004	9/16/2004

**OFFICIAL RECORD COPY**

**CHARTER  
CONSTRUCTION INSPECTION PROGRAM  
STEERING COMMITTEE  
Revised: September, 2004**

The New Reactor Licensing Construction Inspection Program Steering Committee (CIPSC) is assigned responsibility for oversight of the principal functions associated with the development and implementation of the construction inspection program (CIP) in accordance with 10 CFR Part 50 and Part 52.

The CIPSC will report directly to the Director, Division of Inspection Program Management (DIPM). The CIPSC will serve in an advisory capacity on matters relating to construction inspection activities and in support of line management who are responsible for the development and implementation of the CIP. A quorum for committee meetings will consist of two members from NRR, and one member representing the regions. Members of the committee are hereby authorized to delegate their committee responsibility on an as needed basis. The Chief of the Inspection Program Branch will serve as chairperson and will brief the Director, DIPM, after each meeting on the status of the CIP. The CIPSC will routinely meet on a bi-monthly basis.

The Division of Inspection Program Management (DIPM) will serve as the program office for the development and implementation of the CIP. The primary responsibility of the CIPSC will be to monitor the progress of the staff's development and initial implementation of the CIP, and to review issues related to the CIP. The CIPSC will periodically meet to review the status of the staff's overall progress in developing the CIP, and to assist the staff, when appropriate, in addressing regulatory, process, and technical issues identified by the public, applicants, industry, and NRC staff. In coordination with appropriate line management, the CIPSC will identify and make recommendations on matters that should be conveyed to the NRR Office Director, Executive Director for Operations, or the Commission.

The CIPSC will routinely represent the Director, DIPM, in matters specifically relating to the CIP that involve interfacing with external stakeholders, including industry executives and NEI, reviewing the progress of the industry's efforts, and identifying potential policy issues that may warrant Commission review.

The Inspection Program Branch will provide an individual to serve as the secretary to the committee. The CIPSC meeting minutes will provide appropriate documentation of recommendations and any follow-up activities. As the responsible program manager, IIPB, in coordination with RNRP, is responsible for addressing the committee's recommendations in the NRR budget and staffing plans through the planning, budgeting, and performance management process.