August 23, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305) (STP-04- 063)

Enclosure 1 is the list of students from the Agreement States selected to attend the September 20-24, 2004 Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the H-305 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, and, where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission (NRC), to the following address:

U.S. Nuclear Regulatory Commission
Attn: Leah P. Tremper
Office of the Chief Financial Officer
Mail Stop - T9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

We ask that you inform us of any cancellations 30 days prior to the course starting date.
This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET:	BGU@NRC.GOV
TELEPHONE	(301) 415-2348	FAX	(301) 415-3502

/RA by Dennis M. Sollenberger for/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-04-063

Distribution:
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*See previous concurrence.

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OFFICE	STP		STP:DD						
NAME	BGUsilton:gd		JMPiccone (DMSollenberger for)						
DATE	08/17/04*		08/23/04						

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SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)
St. Rose, Louisiana

September 20-24, 2004

STATE	STUDENTS	PAYING TUITION/ SPACE AVAILABLE
ALABAMA Office of Radiation Control Alabama Department of Public Health P.O. Box 303017 Montgomery, AL 36130-3017	Robert Suell	Paying Tuition
COLORADO Radioactive Materials Management Unit Department of Public Health and Environment 4300 Cherry Creek Drive South Denver, CO 80246-1530	Philip Egidi James Jarvis	Paying Tuition Paying Tuition
ILLINOIS Illinois Emergency Management Agency 1035 Outer Park Drive Springfield, IL 62704	Kelly Grahn	Paying Tuition
LOUISIANA Permits Division Office of Environmental Services P. O. Box 4313 Baton Rouge, LA 70821-4313	Karen Ratcliff	Paying Tuition
WASHINGTON Office of Radiation Protection Washington Department of Health P.O. Box 47827 Olympia, WA 98504-7827	Craig Lawrence	Paying Tuition

ENCLOSURE 1

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) "Safety Aspects of Industrial Radiography." This course is scheduled to be presented September 20-24, 2004 at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464-9471. Enclosure 3 is a tentative agenda for the course.

LOCATION INFORMATION: SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is an old "Schwegamm" warehouse across the highway from the entrance to the James Business Park. There is also a Ramada Inn being constructed near the entrance of the business park. As you enter the business park, make a right turn. The road will curve to the left (this is James Drive East). Continue on James Drive until you come to Teal Street (on your left). Turn left onto Teal Street. The SPEC office will be on your right (it says SPEC on the office building as well as 113 (the street address).

LODGING AND TRAVEL: You should plan to arrive on Sunday, September 19, 2004 and depart on Friday, September 24, 2004. Participants must make their own lodging arrangements. Individuals should request a State or government employee rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. It is the individual's responsibility to ensure that rates are within their employers' limits.] SPEC mentioned that they may have a van shuttle to these nearby hotels (call them to confirm this): Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS). These are directly across the highway from the airport. [If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333); Travelodge Airport (800-578-7878); Wingate Inn (800-228-1000).

COURSE HOURS AND ATTIRE: Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. A visit to a field radiography site will be conducted on Friday afternoon following the course examination for those who are able to participate.

NOTE: Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

ENCLOSURE 2

H-305 Course Schedule*

Monday 8:00 a.m. - Noon 1:00 p.m. - 4:00 p.m.	Introduction/Radiography concepts and fundamentals Labs: Setting up and using devices; plant tour.
Tuesday 8:00 a.m. - Noon 1:00 p.m. - 4:00 p.m.	Radiography safety and operations. Labs: Establishing boundaries; source exchange; inspection.
Wednesday 8:00 a.m. - Noon 1:00 p.m. - 4:00 p.m.	Federal & State Regulations. Site inspection; emergency source retrieval.
Thursday 8:00 a.m. - Noon 1:00 p.m. - 4:00 p.m.:	Transportation regulations and radiography company operations. Labs: Shipping packages; performing a radiograph.
Friday 8:00 a.m. - 10:00 a.m. 10:30 a.m.- Noon Noon 4:00 p.m.	ANSI equipment standard; course review. Course examination Lab: Visit to radiography job site (lunch en route). End of course.

* Note: This course outline is tentative and subject to change.

ENCLOSURE 3