

August 19, 2004

MEMORANDUM TO: Jesse L. Funches  
Chief Financial Officer

Stuart A. Treby  
Assistant General Counsel for Rulemaking and Fuel Cycle  
Office of the General Counsel

Glenn Tracy, Director  
Division of Nuclear Safety  
Office of Nuclear Security and Incident Response

Brenda Jo Shelton, Chief  
Records Management Branch  
Information, Records and Document Management Division  
Office of the Chief Information Officer

FROM: Michael T. Lesar, Chief / **RA** /  
Rules and Directives Branch  
Division of Administrative Services  
Office of Administration

SUBJECT: REQUEST FOR OFFICE CONCURRENCE – FINAL RULE ON  
ASSESSMENT OF CRIMINAL HISTORY CHECK APPLICATION FEE,  
10 CFR 73.57 (RIN 3150-AH53)

The attached final rule package is provided for your review and concurrence. We request that you respond by September 3, 2004.

The final rule amends 10 CFR Part 73 to effect an administrative change in the method of calculating the agency's application fee for criminal history checks requested by licensees. The amendment establishes the fee amount as the sum of (1) the user fee charged by the Federal Bureau of Investigation (FBI) for performing criminal history checks on fingerprint records and (2) a Nuclear Regulatory Commission (NRC) handling charge assessed to ensure full recovery of internal administrative costs related to fingerprint record processing.

Under the amended regulation, the NRC will publish its current criminal history check fee on the NRC public web site and notify licensees directly (by email) whenever the application fee is adjusted. The *Federal Register* notice also informs licensees that an adjusted criminal history check application fee of \$27.00 is effective immediately.

Staff Contact: Victoria Voytko  
415-6075 ([VNV@nrc.gov](mailto:VNV@nrc.gov))

Attachments: as stated.

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OFFICE	RDB:DAS	RDB:DAS
NAME	V. Voytko	M. Lesar
DATE	08/19/04	08/19/04

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