

August 11, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

ACCEPTANCE TO THE INSPECTION PROCEDURES COURSE (G-108) (STP-04- 059)

Enclosure 1 is the list of students from the States selected to attend the September 20-24, 2004, Inspection Procedures Course (G-108). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the G-108 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, however there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me at 301-415-2325 or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: BGU@NRC.GOV
FAX: 301-415-3502

/RA/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-04-059

Distribution:

DIR RF DCD (SP03)
JRicci, TTD PDR (YES)
SRoberson, TTD

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OFFICE	STP		STP:DD						
NAME	BGUsilton:gd		JMPiccone						
DATE	08/11/04		08/11/04						

INSPECTION PROCEDURES COURSE (G-108)
CHATTANOOGA, TN

SEPTEMBER 20-24, 2004

STATE	STUDENTS	NO TUITION COST
KENTUCKY Radiation Health & Toxic Agents Branch Cabinet for Health Services 275 East Main Street, Mail Stop, HS-2E-D Frankfort, KY 40621-0001	Matt McKinley	
LOUISIANA Permits Division Office of Environmental Services P. O. Box 4313 Baton Rouge, LA 70821-4313	James Dardar	
SOUTH CAROLINA Bureau of Radiological Health Department of Health and Environmental Control 2600 Bull Street Columbia, SC 29201	R. Michael Gandy Kevin Strickland	
TENNESSEE Division of Radiological Health Department of Environment and Conservation 3 rd Floor, L&C Annex 401 Church Street Nashville, TN 37243-1532	Wade Brewer James Bunch Nathan Foutch Stacey Hamilton Soloman Sable	
TEXAS - TNRCC Office of Permitting, Remediation and Registration Texas Commission on Environmental Quality P.O. Box 13087, MC 122 Austin, TX 78711-3087	Muhammadali Abbaszadeh	
WASHINGTON Division of Radiation Protection Department of Health 7171 Cleanwater Lane, Building #5 P.O. Box 47827 Olympia, WA 98504-7827	Nancy Darling	

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-108) "Inspection Procedures." This course is scheduled to be presented September 20-24, 2004, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 4:00 p.m. each day except for Friday, September 24, 2004, when the class is scheduled to end at 12:00 noon.

LODGING AND TRAVEL: You should plan to arrive on Sunday, September 19, 2004 and depart on Friday, September 24, 2004. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center:
<http://www-nrc-training.ornl.gov/NRC/ttd/catalog.htm>.

There is no suitable lodging within walking distance nor reliable public transportation from the hotel to the Training Center; therefore, students should coordinate with students who have cars.

TENTATIVE SCHEDULE FOR INSPECTION PROCEDURES COURSE (G-108)
September 20 -24, 2004

DAY	TIME	TOPIC	CHAPTER	PRESENTER
Monday	8:00 - 9:00	Welcome & Administration		Ricci
	9:00-12:00	<u>Inspection Overview</u>	1	Martin
	12:00 - 1:00	Lunch		
	1:00 - 3:00	Inspection Overview (cont)	1	Martin
	3:00 - 5:00	Casework & Exercise Assignments		Staff
Tuesday	8:00 - 11:00	Medical	6	Martin
	11:00 - 12:00	License Termination	2	Martin
	12:00 - 1:00	Lunch		
	1:00 - 4:00	Industrial (Irradiator, Gauges etc)	3	TBD
	4:00 - 5:00	Miscellaneous topics		N/A
Wednesday	8:00 - 11:30	Industrial Radiography	5	TBD
	11:30 -12:30	Instrumentation	7	Ricci
	12:30 - 1:30	Lunch		
	1:30 - 4:30	Laboratory R&D	4	Ullrich
	4:30 - 5:00	Exercise Instructions		Staff
Thursday	8:00 - 12:00	Exercise	10	Staff
	12:00 - 1:00	Lunch		
	1:00 - 3:00	Exercise Debriefing & Exit Meeting		Staff
	3:00 - 5:00	Casework Review	9	Staff
Friday	8:00 - 9:00	Incident Response & Reporting	8	Ullrich
	9:00 - 10:00	Casework Review (if needed)	9	Staff
	10:00 - 11:00	Incident Review		Ricci
	11:00 - 12:00	Final Exam		Ricci