

August 11, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)
(STP-04- 058)**

Enclosure 1 is the list of students from the States selected to attend the September 13-16, 2004, Licensing Practices and Procedures Course (G-109). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the G-109 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, however, there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: BGU@NRC.GOV
FAX: 301-415-3502

/RA/

Josephine M. Piccone, Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-04-058

Distribution:

DIR RF
JRicci, TTD
SRoberson, TTD

DCD (SP03)
PDR (YES)

DOCUMENT NAME: g:\bgu\G1082ndcourse.WPD

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy

OFFICE	STP		STP:DD					
NAME	BGUsilton:gd		JMPiccone					
DATE	08/11/04		08/11/04					

OFFICIAL RECORD COPY

LICENSING PRACTICES AND PROCEDURES COURSE
CHATTANOOGA, TN

SEPTEMBER 13-16, 2004

STATE	STUDENTS	NO TUITION COST
<p>COLORADO</p> <p>Radioactive Materials Management Unit Department of Public Health and Environment 4300 Cherry Creek Drive South Denver, CO 80246-1530</p>	<p>1. Jennifer Opila</p>	
<p>FLORIDA</p> <p>Bureau of Radiation Control Florida Department of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741</p>	<p>1. Willie Burgess</p>	
<p>KENTUCKY</p> <p>Radiation Health & Toxic Agents Branch Cabinet for Health Services 275 East Main Street, Mail Stop HS-2E-D Frankfort, KY 40621-0001</p>	<p>1. Matt McKinley</p>	
<p>MISSISSIPPI</p> <p>Division of Radiological Health State Department of Health P.O. Box 1700 Jackson, MS 39215-1700</p>	<p>1. Jeffrey Algee</p>	
<p>OKLAHOMA</p> <p>Radiation Management Section Department of Environmental Quality P.O. Box 1677 Oklahoma City, OK 73101-1677</p>	<p>1. Mark Steven Conley</p>	
<p>TENNESSEE</p> <p>Division of Radiological Health Department of Environment and Conservation 3rd Floor, L&C Annex 401 Church Street Nashville, TN 37243-1532</p>	<p>1. John Garland 2. Robin Heriges 3. Christopher Millsaps 4. Myra Norwood 5. Paul Richardson 6. Angela Williamson</p>	
<p>WISCONSIN</p> <p>Radiation Protection Section Division of Public Health Department of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659</p>	<p>1. Paul Schmidt</p>	

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented September 13-16, 2004, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 1:00 p.m. on September 13 and end at 4:00 p.m on September 16, 2004. Enclosed is a tentative schedule for the course (Enclosure 3).

LODGING AND TRAVEL: You should plan to arrive on Monday, September 13, 2004 and depart on Thursday, September 16, 2004. Participants must make their own lodging and travel arrangements. The following URL is for hotels located in the vicinity of the Technical Training Center: <http://www-nrc-training.ornl.gov/NRC/ttd/catalog.htm>. There is no suitable lodging within walking distance nor reliable public transportation from the hotels to the Training Center; therefore, students should coordinate with students who have cars.

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule for March 15-18, 2004

DAY	TIME	TOPIC	PRESENTER
Monday	8:00 - 12:00	Nothing Scheduled	
	12:00 - 1:00	Lunch	
	1:00 - 2:00	Welcome, Introductions	John Ricci
	2:00 - 3:00	Current Issues	TBD
	3:00 - 4:30	Sealed Source and Devices	TBD
Tuesday	8:00 - 12:00	Overview of Licensing	Michelle Beardsley
	12:00 - 1:00	Lunch	
	1:00 - 4:30	Medical Licenses	Michelle Beardsley
Wednesday	8:00 - 12:00	Gauge Licenses	TBD
	12:00 - 1:00	Lunch	
	1:00 - 4:00	R&D Licenses	TBD
Thursday	8:00 - 12:00	Industrial Radiography Licenses	TBD
	12:00 - 1:00	Lunch	
	1:00 - 5:00	Industrial Radiography Licenses	TBD
Friday	8:00 - 4:00	Nothing Scheduled	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.