



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION IV  
611 RYAN PLAZA DRIVE, SUITE 400  
ARLINGTON, TEXAS 76011-4005**

July 29, 2004

Mrs. Julia Schmitt, Program Manager  
Department of Health & Human Services  
Regulation and Licensure  
301 Centennial Mall South  
P.O. Box 95007  
Lincoln, NE 68509-5007

Dear Mrs. Schmitt:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews. By letter dated June 28, 2004, we confirmed a meeting to be held in your offices on September 28, 2004.

This letter is to inform you of additional discussion items for our meeting, and to notify you that Ms. Jacqueline Cook from Region IV will also be in attendance for the meeting. The other discussion items are as follows.

Staffing and training:

- Number of staff in the program and status of their training and qualifications;
- Program vacancies;
- Staff turnover;
- Adequacy of FTEs for the materials program.

Materials Inspection Program:

- Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.

Regulations and Legislative changes:

- Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.

Program reorganizations:

- Discuss any changes in program organization including program/staff relocations and new appointments.

Julia Schmitt

Information exchange and discussion:

- Current State initiatives;
- Emerging technologies;
- Large, complicated or unusual authorizations for use of radioactive materials, including:
  - Panoramic/Pool/Underwater Irradiators;
  - Major decommissioning and license termination actions;
  - Waste processing, storage and disposal licenses;
  - Others.

State's mechanisms to evaluate performance (as applicable):

- Self audits;
- Computer tracking;
- Inspector accompaniments;
- Other management tools.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at 817-860-8116, or e-mail to [mlm1@nrc.gov](mailto:mlm1@nrc.gov).

Sincerely,

**/RA/**

Linda McLean  
State Agreements Officer  
Region IV

cc:  
Paul Lohaus, Director,  
Office of State and Tribal Programs

Mr. Robert Leopold  
Department of Health & Human Services  
Regulation and Licensure  
301 Centennial Mall South  
P.O. Box 95007  
Lincoln, NE 68509-5007

Julia Schmitt

bcc: (via ADAMS e-mail distribution):

MSatorious

CCain

VCampbell

JCook

KSchneider, STP

LRakovan, STP

AMcCraw, STP

OSiurano, STP

MIS System

ADAMS: Yes No Initials: \_mlm\_\_\_\_\_

Publicly Available Non-Publicly Available Sensitive Non-Sensitive

DOCUMENT NAME: draft: C:\ORPCheckout\FileNET\ML042120542.wpd final r:\\_dnms

RIV:RSAO				
MLMcLean				
<b>/RA/</b>				
07/29/04				

OFFICIAL RECORD COPY

T=Telephone

E=E-mail

F=Fax