Sienel, Beth

From: Autrey, Tim
Sent: Thursday, May 29, 2003 3:32 PM
To: _VY (All users)
Subject: Self Assessment Materials

Earlier today, a message was sent announcing our incorporation of ENN-LI-104 (Self-Assessment and Benchmark Process) and coincident cancellation of AP-0057 (Self-Assessments), as well as a link to associated just-in-time training. Following are a few points for additional clarification:

- Self-Assessments that are already in-process to the point of "near-completion" can be completed in the AP 0057 format. There is no need to create re-work. If, on the other hand, you are engaged in the beginning stages of a self-assessment (and for all future self assessments), the ENN-LI-104 process is to be followed.

- ENN-LI-104 references several documents, including (1) Self Assessment Workbook, (2) Team Leader Checklist, (3) Entergy Benchmarking Guide, and (4) Assessment and Benchmark Planning Worksheet. These items are now located at vyshared1/public/human performance/self assessment training. Links to each are provided below:

Self Assessment Workbook
Team Leader Checklist
Entergy Benchmarking Guide
Assessment and Benchmark Planning Worksheet

Please do not hesitate to email / phone with any further questions.

Thanks for you continued support.

-Tim Autrey
Ext 3120

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