

July 15, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE  
(H-308) (STP-04- 053)**

Enclosure 1 is the list of Agreement State staff selected to attend the August 2-6, 2004 Transportation of Radioactive Materials Course (H-308). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program that is on the list. States with students attending this course have agreed to pay travel expenses, and where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission (NRC), to the following address:

U.S. Nuclear Regulatory Commission  
Office of the Chief Financial Officer  
Attn: Leah P. Tremper  
Mail Stop T-9E10  
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

We ask that you inform us of any cancellations 30 days prior to the course starting date. This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX: (301) 415-3502

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Josephine M. Piccone, Deputy Director  
Office of State and Tribal Programs

Enclosures:  
As stated

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TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)  
CHATTANOOGA, TN  
AUGUST 2-6, 2004

<b>STATE</b>	<b>STUDENTS</b>	<b>PAYING TUITION / SPACE AVAILABLE</b>
<b>ILLINOS</b>  Illinois Emergency Management Agency Division of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	Theodore Henry	Space Available
<b>MASSACHUSETTS</b>  Radiation Control Program Department of Public Health 90 Washington Street Dorchester, MA 02121	Jean Thomas Coulombe	Paying Tuition
<b>NEBRASKA</b>  X-Ray/Radioactive Materials/Emergency Response Nebraska Health and Human Services Regulation and Licensure P.O. Box 95007 Lincoln, NE 68509-5007	Julia Schmitt	Paying Tuition

**ENCLOSURE 1**

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-308), "Transportation of Radioactive Materials." This course is scheduled to be presented August 2-6, 2004, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

**COURSE:** This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, August 6, 2004 when the class is scheduled to end at 3:00 p.m. A course outline is below. Students should bring an engineering or scientific calculator with them.

**LODGING & TRAVEL:** You should plan to arrive on Sunday, August 1, 2004, and depart on Friday, August 6, 2004. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center:

<http://www-nrc-training.ornl.gov/Nrc/ttd/catalog.htm>

There is no suitable lodging within walking distance nor reliable public transportation from the hotels to the Training Center; therefore, students should coordinate with students who have cars.

### **Course Outline**

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous

**ENCLOSURE 2**